

AMENDED AGENDA

TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS
PERRY, FLORIDA

TUESDAY, JANUARY 3, 2017
6:00 P.M.

201 E. GREEN STREET
TAYLOR COUNTY ADMINISTRATIVE COMPLEX
OLD POST OFFICE

REGULAR MEETING

NOTICE IS HEREBY GIVEN, PURSUANT TO FLORIDA STATUTES 286.0105, THAT ANY PERSONS DECIDING TO APPEAL ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE MEETING AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT. A COMMENTER MAY ONLY SPEAK ONE (1) TIME FOR EACH AGENDAED ITEM.

1. Prayer
2. Pledge of Allegiance
3. Approval of Agenda

CONSENT ITEMS:

4. NO MINUTES FOR APPROVAL.
5. EXAMINATION AND APPROVAL OF INVOICES.
6. THE BOARD APPROVE AND AWARD THE CONTRACT FOR THE TAYLOR COUNTY CLOSED LANDFILL MOWING AND FERTILIZING SERVICES, AS AGENDAED BY KENNETH DUDLEY, COUNTY ENGINEER.

7. THE BOARD TO REVIEW AND CONSIDER APPROVAL OF ANNUAL LOCAL MITIGATION STRATEGY PLAN PROGRESS REPORT, AS AGENDAED BY STEVE SPRADLEY, EMERGENCY MANAGEMENT DIRECTOR.
8. THE BOARD TO CONSIDER APPROVAL OF PUBLIC OFFICIAL BOND FOR ANNIE MAE MURPHY AND MARK WIGGINS, EACH IN THE AMOUNT OF \$30,000, AS AGENDAED BY CLERK MURPHY.
- 8-A. THE BOARD TO CONSIDER APPROVAL OF PUBLIC OFFICIAL BOND FOR MALCOLM PAGE (\$2,000) AND BRUCE RATLIFF (\$1000), AS AGENDAED BY CLERK MURPHY.
9. THE BOARD TO CONSIDER APPROVAL OF MEMORANDUM OF AGREEMENT (MOA) FOR FY 16/17, AS WELL AS THE RELEASE OF CONTRACTED FUNDS FOR SAID FY, IN THE AMOUNT OF \$52,900, AS REQUESTED BY APALACHEE CENTER.
10. THE BOARD TO CONSIDER ADOPTION OF RESOLUTIONS (4) TO REFLECT UNANTICIPATED MONIES IN THE GENERAL FUND, AS AGENDAED BY COUNTY FINANCE.

BIDS/PUBLIC HEARINGS:

11. THE BOARD TO RECEIVE REQUESTS FOR PROPOSALS (RFP) FOR PROFESSIONAL SERVICES FOR RESTORE ACT DIRECT COMPONENT MULTI-YEAR IMPLEMENTATION PLAN, SET FOR THIS DATE AT 6:00 P.M., OR AS SOON THEREAFTER AS POSSIBLE.

CONSTITUTIONAL OFFICERS ITEMS:

12. THE CLERK TO DISCUSS A REQUEST FROM THE PUBLIC DEFENDER, M. BLAIR PAYNE, TO MOVE THEIR OFFICE TO VACATED SPACE ON THE THIRD FLOOR OF THE TAYLOR COUNTY COURTHOUSE, WHICH PREVIOUSLY HOUSED THE STATE ATTORNEY.

GENERAL BUSINESS:

13. THE BOARD TO APPROVE AWARDDING THE BID FOR THE STEPHENS SPRINGS RESTORATION PROJECT IN STEINHATCHEE TO DEYOUNG CONSTRUCTION COMPANY FROM STEINHATCHEE IN THE AMOUNT OF \$85,200, CONTINGENT ON THE COUNTY RECEIVING DOCUMENTATION VERIFYING WORKMENS COMPENSATION INSURANCE COVERAGE AS PER THE BID DOCUMENT, AS AGENDAED BY MELODY COX, GRANTS DIRECTOR.

14. THE BOARD TO APPROVE CHANGE ORDER NO. 2 TO THE CONTRACT WITH MUSIC CONSTRUCTION, INC., FOR THE CONSTRUCTION OF RESTROOMS IN THE NEW CORPORATE HANGAR FACILITY AT PERRY-FOLEY AIRPORT, AS AGENDAED THE GRANTS DIRECTOR.
15. THE BOARD TO REVIEW AND APPROVE AMENDMENT NO. 2 TO TASK ORDER NO. 2 FOR PROFESSIONAL AND CONSTRUCTION MANAGEMENT SERVICES ASSOCIATED WITH THE CONSTRUCTION OF RESTROOM FACILITIES IN THE CORPORATE HANGAR AT PERRY-FOLEY AIRPORT, AS AGENDAED BY THE GRANTS DIRECTOR.

COUNTY ATTORNEY ITEMS:

16. THE BOARD TO CONSIDER APPROVAL OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE COUNTY AND THE STATE ATTORNEY'S OFFICE REGARDING A LEASE FOR OFFICE SPACE.
- 16-A. THE BOARD TO CONSIDER THE REVIEW OF A COUNTY ORDINANCE CONCERNING APPOINTMENT OF AN ASSISTANT ADMINISTRATOR POSITION.

COUNTY ADMINISTRATOR ITEMS:

17. THE COUNTY ADMINISTRATOR TO DISCUSS INFORMATIONAL ITEMS.

COMMENTS AND CONCERNS FROM THE PUBLIC FOR NON-AGENDAED ITEMS:

BOARD INFORMATIONAL ITEMS:

Motion to Adjourn

FOR YOUR INFORMATION:

- THE AGENDA AND ASSOCIATED DOCUMENTATION, IF APPLICABLE, IS AVAILABLE TO THE PUBLIC ON THE FOLLOWING WEBSITE: www.taylorcountygov.com
- IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ANY ACCOMODATION IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT MARGARET DUNN, ASSISTANT COUNTY ADMINISTRATOR, 201 E. GREEN STREET, PERRY, FLORIDA, 850-838-3500, EXT. 7, WITHIN TWO (2) WORKING DAYS OF THIS PROCEEDING.
- ANY PERSON WISHING TO ADDRESS THE BOARD REGARDING AN AGENDAED OR NON-AGENDAED ITEM WILL BE GIVEN THREE (3) MINUTES FOR COMMENT.
- BALLOTS USED TO APPOINT CITIZENS TO ADVISORY COMMITTEES AND ADVISORY BOARDS ARE AVAILABLE FOR PUBLIC INSPECTION AFTER THE MEETING AND ARE RETAINED AS PART OF THE PUBLIC RECORD.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



BOARD TO APPROVE AND AWARD THE CONTRACT FOR THE TAYLOR COUNTY CLOSED LANDFILL MOWING AND FERTILIZING SERVICES.

MEETING DATE REQUESTED:

January 3, 2017

Statement of Issue:

As part of its long-term care requirements for the Taylor County Closed Landfill, the Board of County Commissioners periodically enters into a contract for mowing and fertilizing the maintained areas of the landfill site. This maintenance activity ensures that a healthy vegetative cover will continue to be available to protect the underlying liner and protection system.

The Board received proposals for the Taylor County Closed Landfill Mowing and Fertilizing Services Request For Proposals (RFP) on November 21, 2016. The Board appointed Hank Evans and Kenneth Dudley as the RFP Review Committee.

Recommended Action:

The Board of County Commissioners should approve Board to approve and award the contract to Curb Appeal Services, Inc. as the lowest responsive bidder as determined by the Board.

Fiscal Impact:

FISCAL YR 2016/17 - \$6,958.37 Annually

Budgeted Expense:

YES (FY 16/17)

Submitted By:

COUNTY ENGINEER

Contact:

COUNTY ENGINEER

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues:

Permit Number 0013295-003-SF issued by FDEP requires continuous monitoring and maintenance of the Taylor County Closed Landfill for a twenty (20) year long-term care period that began on April 11, 1996. As part of the maintenance requirement and the general guidance from the Florida Department of Environmental Protection, Taylor County has maintained contracts to mow and fertilize the collection and monitoring areas of the landfill property.

The current Landfill Mowing and Fertilizing contract expired on September 30, 2016. Upon advertising, the Board received five proposals at its November 21, 2016 meeting. They are as follows:

Required Items	Company Name				
	Padgett Lawn Care, LLC	Curb Appeal Services, Inc.	Florida Southern	Agriculture Construction Services, LLC	Joiner Contracting, LLC
Liability/Insurance Statement	Currently Insured	Currently Insured	No Information.	✓	✓
Workers Comp Insurance or Exemption	Exemption	Insurance	No Information.	Exemption	Insurance
Hold Harmless Release/ Insurance	✓	✓	✓	✓	✓
Non-Collusion Affidavit	✓	✓	✓	✓	✓
Public Entity and Crimes	✓	✓	✓	✓	✓
Business/Contractor License/Registration	Inactive State Registration. Locally Licensed.	Active Incorporated Status. Will obtain Local Licensing upon Award.	No State Registration. Not Currently Locally Licensed.	Active LLC Status. Not Currently Locally Licensed.	Active LLC Status. Not Currently Locally Licensed.
Project References	No references provided. Previous Contractor for this project.	ROW and retention Pond Mowing. Federal Contracts	No references provided.	ROW mowing experience.	No references provided.
Location of Office Serving Taylor County	Perry, FL	Panama City Beach, FL	Mayo, FL	Lee, FL	Hahira, GA
Mowing 4 Cycles	\$4,303.32	\$5,333.37	\$4,400.00	\$4,088.16	\$4,944.24
Fertilizing 2 Cycles	\$3,263.11	\$1,625.00	\$2,200.00	\$3,161.54	\$3,392.77
Annual Expense	\$7,566.43	\$6,958.37	\$6,600.00	\$7,249.70	\$8,337.01

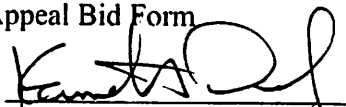
Curb Appeal Services, Inc. submitted the lowest complete responsive proposal including relevant documented experience in the services requested. Although Florida Southern's proposal was slightly lower in cost (approximately \$360), they provided no insurance informatio, are not currently registered as a business within the Division of Corporations, and did not provide any relevant experience information. Therefore, Staff recommnds that Board approve and award the Landfill Mowing and Fertilizing contract to Curb Appeal Services, Inc. as the lowest responsive proposal.

Options:

- 1) Award the contract to Curb Appeal Service, Inc. as the lowest responsive bidder
- 2) Reject all bids and readvertise.

Attachments:

Curb Appeal Bid Form



Kenneth Dudley, County Engineer



Hank Evans, Public Works Director

BID FORM

Taylor County Closed Landfill Mowing And Fertilizing

2016-017-ENG

TABLE OF ARTICLES

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ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

*Taylor County Board of County Commissioners
 Clerk of Court
 1st Floor Courthouse, Suite 102
 108 North Jefferson St.
 Perry, Florida 32347*

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>NONE</u>	_____
_____	_____

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- E. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- F. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

ARTICLE 4 – FURTHER REPRESENTATIONS

4.01 Bidder further represents that:

- A. this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):



MOWING / TRIMMING

Item	Description	Quantity (Acre)	Unit Price	Bid Amount
1	Cycle 1 Mowing/Trimming (May 1)	22.89	\$ <u>83.00</u>	\$ <u>1899.87</u>
2	Cycle 2 Mowing/Trimming (July 1)	22.89	\$ <u>50.00</u>	\$ <u>1144.50</u>
3	Cycle 3 Mowing/Trimming (August 15)	22.89	\$ <u>50.00</u>	\$ <u>1144.50</u>
4	Cycle 4 Mowing/Trimming (September 15)	22.89	\$ <u>50.00</u>	\$ <u>1144.50</u>
5	Total Annual Cost			\$ <u>5333.37</u>
6	Extra Cycle – Mowing/Trimming	22.89	\$ <u>50.00</u>	\$ <u>1144.50</u>

FERTILIZING

Item	Description	Quantity (Acre)	Unit Price	Bid Amount
1	Cycle 1 Fertilizing (May 1 w/ 10-10-10)	21.61	\$ <u>850.00</u>	\$ <u>850.00</u>
2	Cycle 2 Fertilizing (September 15 w/ 5-10-15)	21.61	\$ <u>775.00</u>	\$ <u>775.00</u>
3	Total Annual Cost			\$ <u>1625.00</u>

EXTRA CYCLE MOWING/TRIMMING: Owner reserves the right to request up to two (2) additional mowing and trimming cycles during the term of the contract due to excessive grass and/or weed growth. Provide cost for completing each extra cycle in the designated space above.

Bidder acknowledges that payment for all Unit Price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment on or before the dates specified or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times.
- 6.03 Bidder accepts that the Term of this project will be from October 1, 2010, through September 30, 2012. This project will allow for a one-year renewal based on Contractor performance and project administration and available funding. Such renewal will be at the discretion of the County.

ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are attached to and made a condition of this Bid:
- A. Certificate of Liability Insurance or Agency Statement
 - B. Declaration Page from Workers' Compensation Insurance or Exemption Issued by the State of Florida
 - C. Workers' Compensation Hold Harmless Agreement (Required when submitting a W.C. exemption)

- D. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a), F.S.
- E. Affidavit of Non-Collusion
- F. Valid Business/Contractor Licensing/Registration Information
- G. Proposed Subcontractor's Valid Business/Contractor Licensing/Registration Information
- H. List of Proposed Subcontractors and portion of work provided (Include: Contact Info, Scope of proposed work, Value of work, % of total)
- I. List of Proposed Suppliers (Include: Contact Info, List of proposed supplies, Value of supplies, % of total)
- J. List of Project References (Include: Project Cost, Description, Owner Contact information, etc.)

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions. Any remaining terms not identified will have the have the meanings stated in the General Conditions; *EJCDC C-700 Standard General Conditions of the Construction Contract.*

ARTICLE 9 – BID SUBMITTAL

9.01 This Bid submitted by:

If Bidder is:

An Individual

Name (typed or printed): N/A

By: _____ (SEAL)
(Individual's signature)

Doing business as: _____

A Partnership

Partnership Name: N/A (SEAL)

By: _____
(Signature of general partner -- attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: Curb Appeal Services Inc. (SEAL)

State of Incorporation: Florida
Type (General Business, Professional, Service, Limited Liability): General Business

By: [Signature]
(Signature -- attach evidence of authority to sign)

*Richard Stockley has
Authority to bind this
corporation and is an
officer.*

Name (typed or printed): Richard Stockley

Title: VP-Sales (CORPORATE SEAL)

Attest Alan Chapman - VP

Deborah Stockley

Date of Authorization to do business in FLORIDA is 12/31/2013

*President
Curb Appeal Services Inc
11/6/2016*

A Joint Venture

Name of Joint Venture: N/A

First Joint Venturer Name: _____ (SEAL)

By: _____
(Signature of first joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

Second Joint Venturer Name: NA (SEAL)

By: _____
(Signature of second joint venture partner -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address NA

Phone No. 757-701-7141 Fax No. _____

SUBMITTED on 11/9, 2016.

State Contractor License No. N/A. (If applicable)

HOLD HARMLESS, RELEASE AND INDEMNITY AGREEMENT

COMES NOW, Curb Appeal Services Inc, Richard Steckley (Contractor), after having obtained a State of Florida Workers'

Compensation Exemption Certificate, a copy of which is attached hereto and marked Exhibit "A", and in Consideration of Taylor County (Owner) having accepted said Worker's Compensation exemption and Owner having agreed for Contractor to proceed with the following project, to-wit:

*Taylor County Closed Landfill Mowing and Fertilizing
Taylor County, Florida*

Taylor County Closed Landfill Mowing and Fertilizing Contract: The intent of this contract is to secure all labor and equipment required to mow and fertilize designated areas at the Taylor County Closed Landfill. These areas include the three closed landfill cells in their entirety (Class I/III, Liquid, and Asbestos) and the associated stormwater retention facilities. Additionally, the access road-side swales, shoulders and back slopes shall be mowed and fertilized to the designated limits.

The term Contractor is hereby defined to include all owners, managing members, employees and successors contractually obligated to perform the above project.

The term Owner is hereby defined to include Taylor County Board of County Commissioners, it directors, employees, attorney(s), and designated representatives

1. Contractor hereby agrees to indemnify, hold harmless and defend Owner from any liability, claim, demand, action, cause of action, suit, loss, damage, expense, cost, attorney fee, settlement or judgment as a result any injury while performing the above project. I will not allow anyone to subcontract and no other person will be allowed on the job site.

2. Contractor also hereby agrees to indemnify, hold harmless and release Owner, from any liability, claim, demand, action, cause of action, suit, loss, damage, expense, cost, settlement or judgment for any medical, dental, orthopedic, surgery or any expense as a result of any injury on said project.

3. Contractor hereby agrees to release Owner from liability of whatever kind of nature as a result of any injury on the above project.

4. Contractor hereby agrees that venue of any litigation, as a result of this Hold Harmless Release and Indemnity Agreement shall be exclusively in Taylor County, Florida and the laws of the State of Florida shall govern.

5. Contractor hereby agrees that they have relied on the legal advice of an attorney and that they fully understand this agreement and have voluntarily executed same.

DONE AND EXECUTED this 3 day of November, 2016

WITNESS:

Alan Chapman

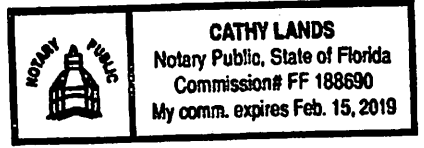
[Signature]

STATE OF Florida
COUNTY OF Bay

I hereby certify that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, Richard Storkley to me well known and known to me to be the individual described in and who executed the foregoing, and acknowledged before me that they executed the same freely and voluntarily for the purpose therein expressed.

Witness my hand and official seal this 3 day of November, 2016

Cathy Lands
NOTARY PUBLIC
My Commission Expires: _____



Accepted by Taylor County, Florida this _____ day of _____, 20____

By _____.

NON-COLLUSION AFFIDAVIT

(STATE OF FLORIDA, COUNTY OF TAYLOR)

Richard Shackley being first duly sworn, deposes and says that:

- (1) He/She/They is/are the Officer
(Owner, Partner, Officer, Representative or Agent)
of Curb Appeal Services Inc the Bidder that has submitted the attached Bid;
- (2) He/She/They is/are fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from Bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix any overhead, profit, or cost elements of the Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid Price or the Bid Price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

Celan Chapman
Witness
Delouh Shackley
Witness

By: [Signature]
Signature
Richard Shackley VP
Print Name and Title

STATE OF Florida, COUNTY OF Bay

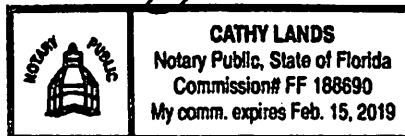
On this the 3 day of November, 2016, before me, the undersigned Notary Public of the State of Florida, personally appeared (Name(s) of individual(s) who appeared before notary) Richard F. Shackley and whose name(s) is/are subscribed to the within Affidavit of Non-Collusion, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal.

[Signature]
Notary Public

NOTARY PUBLIC:

SEAL OF OFFICE:



(Name of Notary Public: Print, Stamp or type as commissioned)

Personally known to me, or Did take an oath, or
 Personal identification: Did Not take an oath.

FIA DL
Type of Identification Produced

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract No. _____
for TAYLOR COUNTY closed LANDFILL MOWING and FERTILIZING
2. This sworn statement is submitted by Curb Appeal Services Inc, Richard Stuckley, VP
(Name of entity submitting sworn statement)
Whose business address is 9860 S THOMAS DR UNIT 1501
PANAMA CITY BEACH FL 32408 and
(if applicable) its Federal Employer Identification Number (FEIN) is 37-1745360,
(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn
statement: Richard Stuckley.)
3. My name is Richard Stuckley and my relationship to the entity
name above is Vice President Sales - Corporate Officer
4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287-133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime: or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(g)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, share holders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 AND (Please indicate which additional statement applies.)

There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

[Signature]
(Signature)

11/3/2016
(Date)

STATE OF Florida

COUNTY OF BAY

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Richard F. Shockley
(Name of individual signing)

who, after first being sworn by me, affixed his/her signature in the space provided above on this 3 day
of November, 2016

[Signature]
NOTARY PUBLIC

My commission expires: _____



Curb Appeal Services Inc. Reference and Services Information

1. Federal Contract FA48301-14-Q-0032, SrA. Sheldon Murphy,229-257-3153, Moody AFB, Valdosta Ga., Trimmed 14,000 bushes and trees basewide, (11,900 acres) or about 60 square miles, completed project on time and within bid amount, Started 9/14, Completed 02/15, contract value 25,000
2. Federal Contract W15QKN-15-P-1224, Mary Jackson,609-744-1018, Mowing and Trimming, fenceline clearing of vines and small trees, Culpeper Va. Army Reserve Center, Culpeper Va., option year 1 has been executed (year 2 of 4),(approx. 6 acres) Started 4/15, ongoing, Value 30,000
3. Federal Contract W15QKN-15-P-1204, Mary Jackson,609-744-1018, Mowing and Trimming Bedford Army Reserve Center, Bedford Va in addition to regular clearing of Retention ponds and fencelines to include saplings and bushes, option year 1 has been executed (year 2 of 4), (approx. 15 acres),Started 7/15, ongoing, Contract Value 60,000
4. Federal Contract WC-133C-16-SE-0082, Jessica White 251-544-5009,NOAA Weather Response Center, Mobile Al., Mowing and Trimming, includes retention pond clearing of debris, saplings and brush, starting option year 1 (year 2 of 4), (approx 5 acres), Started 4/15, ongoing, Contract value 30,000
5. Arcadis Environmental, Joel Riley,22S-270-6690, Landscape enhancements/ sod/irrigation repairs, Tyndall AFB, Tyndall AFB, Fl. Generals Command building (approx. 4 acres), Started 7/14, completed 8/14, Contract Value 18,000
6. Delaware Home Maintenance, mowing of parks and county and city properties, right of way clearing for cities and counties within Delaware, trimming and removing trees, shrubs and bushes of various sizes and locations in the state. Stump grinding as needed and debris clean up, 9 years (from 4/2006 to 12/2015) Serviced approx. 18500 trees and 30000 bushes over the span. Owner retired 12/31/2015, John Shockley Jr., 302-363-1992, Contract Value over the span 600,000.00
7. State Contract E3P69, FDOT, Retention pond mowing (7 in Walton County), District 3, awarded 4/2016, awaiting construction contractor release, Chris Rushing, 850-836-5739, Contract Value 8950.00
8. Federal Contract ,FWS Okefenokee National Wildlife Refuge, Folkston Ga, Contract F16PX02722, awarded 9/19/2016, complete landscape maintenance of recreation area and admin area (6 acres) to include tree trimming and bush trimming as needed, 1st service has been completed, 4 year contract, Rocky Chesser 912-496-7366, Contract value 43,000
9. Federal Contract, Big Bend WV Army Reserve Center, Big Bend WV., Jen Bailie 724-544-5252, mowing and trimming services to include fenceline clearing on a regular bases of vines, trees and brush encroachments, Contract W15QKN-16-P-1131, in base year of 4 year contract (approx. 8 acres), Started 9/16, ongoing, Contract value 55,000
10. Federal Contract, W15QKN-16-P-1138, Galax Army Reserve Center, Galax Va, Jason Belcher,919-802-7094, Mowing and trimming and fenceline clearing of the reserve center, in base year of 4 year contract (approx 5 acres), Started 7/16, ongoing, Contract Value 48,000

11. Federal Contract, W15QKN-16-P-1102, Newark De Army Reserve Center, Newark De., Mary Jackson, 609-744-1018, Mowing and trimming and fenceline clearing of trees and bushes on 15 acres, in base year, 4 year contract

Special Certs. FDOT MOT Advanced Supervisor training completed 2016

FDOT Discharge training completed 2016

Army ATI training completed 2015

Certs, and Reps are completed and on file at the S.A.M. website

Curb Appeal Services Inc. is a small women owned Florida Corporation operating globally, and has been actively engaged in Landscape and Lawn maintenance for over 40 years.

Services provided

- 1. Landscaping**
- 2. Lawn/Grounds Maintenance, including sod services**
- 3. Trimming of bushes/trees/grasses**
- 4. Edging services**
- 5. Erosion Control services**
- 6. Planting of grasses/trees/bushes**
- 7. Irrigation Maintenance**
- 8. Fenceline/Boundary maintenance**
- 9. Remote area servicing**
- 10. Landscape/erosion/native planting consulting**

Current Workload as of 10/31/2016

As of 10/31 all of our Federal contracts are finished their seasonal cycles, bi weekly mowing starts 4/1/2017

Exception is Federal contract at Okefenokee National Wildlife Refuge in Georgia, it runs bi weekly until 11/30/2016 and restarts in March of 2017

Local Commercial contracts, (8),are on a 1 time per month from 11/1 to 2/28/2017 from 3/1 to 10/31 they are bi weekly

FDOT contract is 1 time per quarter

Generally, all the Federal contracts are completed in week 1 and week 3, there is a 1 day buffer in week 1/3 for weather and local runs

On week 2 and 4 we do the Okefenokee National Wildlife site (1 day) and the National Weather Service (1 day), the rest of the week is open for quarterly FDOT local runs if any

Crew size is generally 3, 2 cutters and a weed eater/edger/blower person

We anticipate this project taking 1 full day when servicing

Taylor county licensing will be acquired post award

Insurance certificates naming the county will also be post award, certificates submitted are for verification purposes



CERTIFICATE OF LIABILITY INSURANCE

7/1/2017

DATE (MM/DD/YYYY)

10/25/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 8110 E. Union Avenue Suite 700 Denver CO 80237 (303) 414-6000	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED 1036748 PeopleReady Florida 1015 A. Street PO Box 2910 Tacoma, WA 98401 000875206	INSURER A : National Union Fire Ins Co Pitts. PA NAIC # 19445	
	INSURER B : New Hampshire Insurance Company 23841	
	INSURER C : Insurance Company of the State of PA 19429	
	INSURER D : American Home Assurance Company 19380	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 14342678 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR \$1M GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	3796670	7/1/2016	7/1/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A A A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY	N	N	2935843 (AOS) 2935844 (MA) 2935845 (VA)	7/1/2016 7/1/2016 7/1/2016	7/1/2017 7/1/2017 7/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N	N	19086989	7/1/2016	7/1/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B B C D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	20681899; 20681911 - AOS 20681903-FL; 20681907-ME 20681905-MA; 20681909-OR 20681901 - CA	7/1/2016 7/1/2016 7/1/2016 7/1/2016	7/1/2017 7/1/2017 7/1/2017 7/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Work Comp	N	N	6583072-QS1	7/1/2016	7/1/2017	SIR \$350,000 each accident

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The above coverages apply only to temporary employees dispatched by the Named Insured to do work on behalf of the Certificate Holder. Gadsden County School Board is included as Additional Insured if required by written contract between the Named Insured and Curb Appeal Service Inc. as respects General Liability.

CERTIFICATE HOLDER**CANCELLATION** See Attachments

14342678
 Curb Appeal Service Inc.
 9860 South Thomas Drive, Unit 1501
 Panama City Beach, FL 32408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Charles M. McDaniel

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**SCHEDULE OF NAMED INSUREDS
TrueBlue, Inc. Affiliates'**

Centerline Drivers, LLC
CLP Resources, Inc.
Labor Ready Inc.
Labor Ready Central, Inc.
Labor Ready Mid-Atlantic, Inc.
Labor Ready Midwest, Inc.
Labor Ready Northeast, Inc.
Labor Ready Northwest, Inc.
Labor Ready Southeast, Inc.
Labor Ready Southwest, Inc.
PlaneTechs, LLC
Project Trade Solutions, LLC
Spartan Staffing, LLC
TrueBlue, Inc.
TrueBlue Enterprises, Inc.
TransTechs
Venue Ready, LLC
Job Rooster, Inc.
TrueBlue Energy and Industrial Services, LLC
Spartan Staffing Puerto Rico, LLC
PeopleReady
PeopleReady Florida



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/6/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
GEICO
One GEICO Boulevard
Fredericksburg, VA 22412

CONTACT NAME: **GEICO**
PHONE (A/C, No, Ext): **1-866-509-9444** FAX (A/C, No):
Email: **R1COMMEND@GEICO.COM**
Address:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: GOVERNMENT EMPLOYEES INSURANCE COMPANY	22063
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
ALAN CHAPMAN
9860 S THOMAS DR UNIT 1501
PANAMA CITY FL 32408-1268

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSRD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED. EXP (Any one person)	\$
							PERSONAL & ADV. INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG.	\$
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			9100054936 02	2/4/2016	2/4/2017	COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$ 250,000
							BODILY INJURY (Per accident)	\$ 500,000
							PROPERTY DAMAGE (Per accident)	\$ 100,000
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							EL. EACH ACCIDENT	\$
							EL. DISEASE-EACH EMPLOYEE	\$
							EL. DISEASE-POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2011 FORD F-150 1FTFW1EF7BFB13892
1999 TRAILER UTILITY NOVINO200987688

CERTIFICATE HOLDER

JOSEPH HENRIUS
5418 S SCOTT PLZ
JOINT BASE MDL, NJ 08640-5003

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/06/2016

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PRODUCER Hiscox Inc. 520 Madison Avenue, 32nd Floor New York, NY 10022	CONTACT NAME: PHONE (A/C No, Ext): 855-970-8255 FAX (A/C, No):	
	E-MAIL ADDRESS:	
INSURED CURB APPEAL SERVICES INC 9860 SOUTH THOMAS DRIVE UNIT 1501 Panama City FL 32408	INSURER(S) AFFORDING COVERAGE	NAIC # 10200
	INSURER A: Hiscox Insurance Company Inc.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

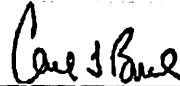
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	32123642-GL	02/17/2016	02/17/2017	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 100,000	
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ S/T Gen. Agg
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Army Contracting Command is additional insured on the Hiscox General Liability policy. Contract #W15QKN-15-D-1080 Attn Joseph Henrius

CERTIFICATE HOLDER Army Contracting Command 5418 S Scott Plaza Joint Base MDL Fort Dix NJ 08640	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO REVIEW AND CONSIDER APPROVAL OF ANNUAL LOCAL MITIGATION STRATEGY PLAN PROGRESS REPORT, AS AGENDAED BY STEVE SPRADLEY, EMERGENCY MANAGEMENT DIRECTOR.

Meeting Date:

January 3, 2017

Statement of Issue: THE BOARD TO REVIEW A PROGRESS REPORT

Recommendation: APPROVE

Fiscal Impact: \$ NONE **Budgeted Expense:** Yes No N/A

Submitted By: STEVE SPRADLEY, EM DIRECTOR

Contact: 838-3575

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: PURSUAT TO FAC 27P-22 THE CHAIRMAN MUST SUBMIT AN ANNUAL PROGRESS REPORT ON LOCAL MITIGATION PROJECTS UNDERTAKEN BY THE COUNTY'S MITIGATION WORKING GROUP

Options: 1. APPROVE/NOT APPROVE

2. _____

Attachments: 1. 2016 ANNUAL REPORT

2. _____



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS Department of Emergency Management

STEVE SPRADLEY, EM DIRECTOR
591 East US Hwy 27
Perry, Florida 32347
(850) 838-3575 Phone
(850) 838-3523 Fax

MEMORANDUM

To: Taylor County Board of County Commissioners

From: Steve Spradley, EM Director

Date: January 3, 2017

Subject: Taylor County Local Mitigation Strategy 2016 Annual Progress Report

Dear Commissioner Feagle,

The LMS/LTR work groups met three times since the last writing of this progress report on August 17, 2016 and December 2, 2016, and December 8, 2016. The group meets to discuss potential mitigation and recovery projects and planning. Below is a status update for individual projects identified in the LMS. I remain as the Chairman and Kristy Anderson, EM Coordinator, is the vice-chair. Please note that the list has been updated with some completed projects identified for removal. We have also expanded the generator list to identify critical facilities as priority for mitigation. The workgroup will continue to identify opportunities for future updates to projects for the plan in the year to come. Copies of this report will be maintained in my office, your office, and at the EOC.

2016 Update of Mitigation Projects/Action Plan for Taylor County and the City of Perry

ID	Mitigation Project	Hazard	Description	Status	Lead Agency	Est. Cost	Timeline
Flood1	Countywide storm water management study	hurricanes, storms, and flooding	The need is to further define the basins and analyze impact to the county transportation and road system.	Proposed	Taylor County Public Works	\$250,000	24 months
<p>2013 Update: "Hot Spot" identification is continuing. Grant opportunities have not yet materialized</p> <p>2014/15 Update: Funding for this effort has not materialized, yet remains a top priority of the LMS Working Group. The County will continue to seek funding to initiate this effort on an ongoing basis.</p> <p>2015 Flood events in Steinhatcee have identified the need for drainage system to aid with the removal of areal flood waters in low lying areas where ditching is not possible. Areas identified include Second Ave NE, Central and Thirteenth Street NE and First Ave SE. An increase in estimated costs has been approved.</p> <p>2016 Update: Additional funding through other grant needs will be sought.</p>							
Flood2	Analysis and improvements to the existing storm drain system	hurricanes, storms, flooding	City of Perry Project. This is to analyze, improve and develop their existing storm drainage system throughout the city to improve drainage to lessen and eliminate certain flooding issues	Proposed	City of Perry Public Works	\$100,000	24 months

ID	Mitigation Project	Hazard	Description	Status	Lead Agency	Est. Cost	Timeline
<p>2013 Update: TS Debby lessons learned have been incorporated. 2014/15 Update: The City is still seeking funding for this project. 2016 Update: The City is still seeking funding for this project.</p>							
Flood3	Update floodplain data and maps and incorporate into GIS	flooding	This project proposes a study to update the existing FIRM floodplain maps Using GPS, GIS, flood modeling analysis, local knowledge, and field work. The county proposes to update and digitize the current FIRM maps to mark the 100 and 500 year floodplain areas.	Ongoing/Completed	Taylor County Engineering	\$50,000	Ongoing
<p>2013 Update: County continues to coordinate its efforts with FEMA's project. 2014/15 Update: EM is in the final stages of completing a Flood Evacuation and Warning Plan to be added to the LMS 2016 Update: The LMS and Hazard Analysis Plan, and Flood evacuation plan have been updated.</p>							
Flood4	New bridge and culvert at Julia Street	hurricanes, storms and flooding	This project proposes the construction of a new bridge and culvert across Pimple Creek at Julia Street to improve drainage and prevent flooding during heavy rain.	Ongoing	City of Perry Public Works	\$250,000	36 months
<p>2014/15 Update: No solution identified at this time. 2016 Update: No solution identified at this time.</p>							
Flood5	New bridge and culvert at Main Street	hurricanes, storms and flooding	This project proposes the construction of a new bridge and culvert across Pimple Creek at Main Street. This will improve access to the new hospital and lessen the effects of flooding.	Ongoing	City of Perry Public Works	\$250,000	36 months
<p>2014/15 Update: No solution identified at this time. 2016 Update: No solutions on new bridge.</p>							
Flood6	Repetitive damage locations data collection	flooding	This project proposes to continue collecting data about the locations in the county that are repetitively damaged due to flooding. Along with this data collection is the desire to incorporate this data into the county's GIS system for identification and display of these locations	Completed/ongoing	Taylor County Emergency Management	\$1,500,000	36 months
<p>2013 Update: County is continuing its effort to keep up to date and its outreach obligations. 2014/15 Update: On-Going 2016 Update: On-going.</p>							
Flood7	Analysis and evaluation of the repetitive loss locations	storms and flooding	This project will research the 18 repetitive loss locations throughout the county and study the various options to mitigate this flooding damage. This project will consider property buyouts, building elevation and other means to avoid this repetitive loss.	Completed/ongoing	Taylor County Emergency Management Engineering Department	\$15,000	12 months
<p>2013 Update: Database has been updated 2014/15 Update: The Taylor County Engineering Department continues to update the database as information is received. 2016 Update: The engineering department continues to update the database as information is received.</p>							

ID	Mitigation Project	Hazard	Description	Status	Lead Agency	Est. Cost	Timeline
Flood8	Study and development of a sewer system in the growing coastal areas	hurricanes, storms, and flooding	Taylor County proposes to study and eventually develop a county maintained sewer system in the growing communities along the coast. Currently 100's of septic tanks are used and these often flood and contaminate drinking water, canals and dirt during hurricanes and storms.	Completed /ongoing	Taylor County Emergency Management, Engineering Department	\$5,000	12 months
2014/15 Update: Big Bend Water Authority has completed Phase III 2016 Update: Phase 3 is complete and beginning phase 4.							
Flood9	Additional sirens	hurricanes, storms	Taylor County currently has five warning sirens along the coast. This Project proposes to add additional sirens to improve the warning capabilities	Ongoing	Taylor County Public Works	\$1,000,000	36 months
2013 Update: TCEM narrowbanded and performed major maintenance on the system. 2014/15 Update: TCEM has re- implemented monthly coastal siren warning test for existing sirens on the second Thursday of each month. 2016 Update: Taylor County has instituted a new notification system called Alert Taylor.							
Flood10	Maintenance of debris removal contract	hurricane, storms, flooding, winter storms	Taylor County plans to maintain the existing debris removal contract with DRC Inc. This contract has no cost until actual work needs to be done.	Ongoing	Taylor County Emergency Management	\$50,000	24 months
2013 Update: CERES was awarded primary debris management contract. Crowder Gulf was added as a standby contractor. 2014/15 Update: Contractors remain on contract with no activations at the time of this reporting. 2016 Update: Contractors remain on contract with no activations at this time.							
All1	All-hazard public awareness and educational programs	Hurricanes, tornadoes, severe storms, forest fires, drought, heat wave, winter storms, sinkholes, landslides, erosion, earthquakes	This project proposes the development of public awareness programs to address flood prevention, forest fire prevention, evacuation routes, shelters, safe-room program, current and future construction. These program with the associated information would be continually offered to the public through a variety of methods including classes, internet data dissemination, and printed materials.	Ongoing	Taylor County Emergency Management	\$0	Current
2013 Update: TCEM has continued its re-entry permit and public awareness campaigns by attending and hosting several public meetings and events and the Building Department has continued its repetitive loss outreach. 2014/15 Update: TCEM has implemented a Business Re-Entry program, published a 2014 Hurricane Survival Guide, and has issued new 2015-2018 residential Re-Entry permits along with evacuation zone maps. TCEM has also developed its own webpage to public information to the public and has developed a Facebook page to keep an all-hazard public awareness presence. In 2014 EM sponsored CERT teams located in the Coastal area to aid with public education and awareness. 2016 Update: EM has pushed educating school aged children, also EM pushes the CERT program. EM has also begun educating Shelter in Place with the fire departments.							
All2	Countywide disaster recovery business alliance	all hazards	This project proposes to develop a public/private partnership to reduce vulnerabilities in the area through cooperation and education.	Ongoing	Taylor County Emergency Management	\$10,000	6 months

ID	Mitigation Project	Hazard	Description	Status	Lead Agency	Est. Cost	Timeline
<p>2013 Update: Business Re-Entry program has been rolled out to the private sector. 2014 Update: TCEM conducted a Flood table-top exercise in Steinhatchee with over 50 participants, including Tre-County electric and Big Ben d Water Authority. 2015 Update: TCEM conducted a Hazardous Train derailment TTX for downtown Perry businesses and government 2016 Update: The train derailment and shelter in place was a reach out to the business alliance.</p>							
Fire1	Mitigation Burning and Forest fire Management	forest fires	This project proposes the continuation and increase of Department of Forestry mitigation burning on public and private lands. This is an on-going program for FFS that is contingent on funding and manpower.	Ongoing	Taylor County Emergency Management	\$7,500	12 months
<p>2013 Update: Florida Forest Service continues to perform preventative mowing and plowing as conditions and funds warrant. 2014/15: FFS has received funding for some mitigation efforts in 2013 and is continuing mowing and plowing efforts for 14/15 budget year. All previously list projects have been completed and will be removed from the list. 2016 Update: A long list of fire mitigation has been taken out. Forestry stated that the money is about the same for this cycle.</p>							
Fire2	Additional Fire Department Resources	forest fires, all hazards	County Fire resources are minimal and stretched. This project proposes the addition of fire and emergency personnel and equipment especially along the coast.	Ongoing	Florida Division of Forestry	\$26,500	24 months
<p>2013 Update: The Board has allocated \$85,000 in FY14 for equipment repairs and upgrades. 2014 Update: FFS has received funding for mitigation projects and is currently updating their mitigation activities list for inclusion into LMS projects list. No projects identified at this reporting. 2016 Update: County fire is working to obtain more grants for more fire fighters at this time. County fire received grants this year from GP and Firehouse Subs.</p>							
Fire4	Fire awareness educational Program	forest fires	This project proposed the development of an educational outreach program to instruct citizen about ways to minimize fires and protect their property from damage. This would involve instructions about clearing brush and pine straw from around houses and ensure clear access to locations for fire equipment.	Ongoing	Florida Forestry Service	\$60,000	6 months
<p>2013 Update: Project is ongoing with appearances by the Forest Festival and local schools. 2014/15 Update: Outreach continues to local business, civic clubs, schools, and during various festivals. 2016 Update: Outreach continues to schools and other organizations.</p>							
Fire5	Reduce fire hazard	Urban and wildland fire	This project proposed to increase the water conveyance capacity of the county's water supply in order to bring the system up to the current Florida Fire Prevention Code to minimize the threat of an inadequate water supply capacity.	Ongoing	Florida Forestry Service/ Taylor County Emergency Management	\$25,000	12 months
<p>2013 Update: Coordination with administrative staff continues on this project 2014/15 Update: Coordination with administrative staff continues on this project. Local fire departments are actively pursuing various grants to enhance firefighting. 2016 Update: Local fire will continue to work with administration staff on this project.</p>							
Flood12	Repetitive loss and storm buffer property acquisition	Floods, Hurricanes, Severe Storms, Sinkholes	This project proposes that the County acquire property that is repetitively vulnerable to flooding events.	Ongoing	Taylor County Emergency Management	\$500,000	12 months
<p>2013 Update: Project confirmed. Suitable property identification is ongoing. 2014/15 Update: No funding opportunities 2016 Update: No funding opportunities.</p>							

ID	Mitigation Project	Hazard	Description	Status	Lead Agency	Est. Cost	Timeline
AII3	Acquire permanent and mobile standby generators	Hurricanes, tornadoes, severe storms, forest fires, drought, heat wave, winter storms, sinkholes, landslides, erosion, earthquakes	This project proposes to acquire permanent and mobile generators for the purpose of mitigating the effects of long-term power outages	Proposed	Taylor County Grants Department	\$750,000	24 months
2014/15 Update: Needs identified for permanent standby generators and awaiting funding for critical facilities, to include Doctors Memorial Hospital, Forest Capital Hall, Steinhatchee Fire Department 2016 Update: Needs have been identified for generators.							
AII4	All hazards critical facility hardening	Hurricanes, tornadoes, severe storms, forest fires, drought, heat wave, winter storms, sinkholes, landslides, erosion, earthquakes	This project proposes to fund hardening efforts at critical facilities through the acquisition and installation of materials to mitigate the impacts of hazards and ensure the viability and safety of facilities designated as critical to maintaining the health and safety of the community.	Proposed	Taylor County Emergency Management Building and Planning, Engineering, Grants Departments	\$1,000,000	36 months
2013 Update: TCEM is coordinating with departments to identify hardening needs and projects. 2014/15 Update: TCEM continues to work to identify hardening needs 2016 Update: TCEM continues to work to identify hardening needs.							

ID	Mitigation Project	Hazard	Description	Status	Lead Agency	Est. Cost	Timeline
Wind 1	Wind Retrofits to shelters	Hurricanes, storms, and tornados	There is a need to further strengthen the County's primary and backup shelters to the effects of high winds.	Proposed	Taylor County Emergency Management	\$200,000	24 months
2014/15 Update: Taylor County School District has applied and was awarded a grant of \$375,000 to install shutters on TCHS windows. TCEM continues to seek additional funding for shelters. Project scheduled to be completed June 2015. Completed 2016 Update: The grant will be renewed for the upcoming year.							



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk
Post Office Box 620
Perry, Florida 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

CONRAD C. BISHOP, JR., County Attorney
Post Office Box 167
Perry, Florida 32348
(850) 584-6113 Phone
(850) 584-2433 Fax

January 3, 2017

Mr. Miles Anderson
Bureau Chief, Mitigation
Florida Division of Emergency Management
2555 Shumard Oak Boulevard
Tallahassee, FL 32399

Mr. Anderson,

Pursuant to Florida Administrative Code 27P-22, please find enclosed the Local Mitigation Strategy 2015 Annual Report for Taylor County. This report was presented to the Board of County Commissioners at its regular meeting on January 3, 2017. Please direct any further questions to Steve Spradley, the County's Emergency Management Director and LMS Chair.

Thank you!

Pam Feagle
Chair
Taylor County Board of County Commissioners



STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

December 15, 2015

Mr. Steve Spradley
Local Mitigation Strategy Chair
591 East US 27
Perry, Florida 32347

Re: Local Hazard Mitigation Plan Approval Notification

Dear Mr. Spradley:

Congratulations! The enclosed letter constitutes the Federal Emergency Management Agency's (FEMA) formal approval of the Taylor County Local Mitigation Strategy (LMS) plan for all of the participating jurisdictions.

The plan has been approved for a period of five (5) years and will expire again on 1/6/2021.

The mitigation planning unit would like to thank you for all of your hard work. It has been a pleasure working with you and we look forward to serving you in the future. If you have any questions regarding this matter, please contact Alexander Falcone at 850-921-9063 or Alexander.Falcone@em.myflorida.com.

Respectfully,

A handwritten signature in black ink, appearing to read "Miles E. Anderson".

Miles E. Anderson,
Bureau Chief, Mitigation
State Hazard Mitigation Officer

MEA/af

Attachments: FEMA Approval Letter

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250
Public Official Bond

County of TAYLOR

KNOW ALL MEN BY THESE PRESENTS, That we, ANNIE MAE MURPHY
(Official's Name)

as Principal, and State Farm Fire and Casualty Company
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of
\$ 30,000.00 Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns,
jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was
elected [] appointed [] CLERK OF CIRCUIT COURT to hold this office for a term beginning JANUARY 5, 2017 and
ending JANUARY 5, 2021 and until his/her successor is qualified according to the Constitution and Laws of the State of
Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office
as provided by law, this obligation is void.

X Annie Mae Murphy
(Signature of Official)

Signed and Sealed this 14TH day of NOVEMBER, 2016.

One State Farm Plaza, Bloomington, IL 61710
(Address of Main Surety Company)

State Farm Fire and Casualty Company
(Name of Local Bonding Company)

(Address of Local Bonding Company)

Karen Weber
(Attorney-in-Fact)

James Tedden
(Signature of Florida Licensed Agent)

A 262043 - Agent License Number
(Social Security Number of Florida Licensed Agent)

JAMES E TEDDEN JR
(Type Name of Florida License Agent)



(SEAL)

The above is approved this _____ day of _____, 20 _____.

Signature: _____

Approved by: _____

Power of Attorney

STATE FARM FIRE AND CASUALTY COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That STATE FARM FIRE AND CASUALTY COMPANY, an Illinois corporation, with its principal office in Bloomington, Illinois, does hereby constitute and appoint: Eugina Brant, Amanda J. Clifton, Pamela Chancellor, Julie Fehrman, Kim Filter, Mark Fink, Julie Freed, Matthew J. Gibbons, Jay W. Hendren, John R. Horton, Jeanette Hughes, Jerry Jacek, Cynthia Johnson, Susan K. Johnson, Connie S. Knox, Leann Lemmel, Christine Macdonnell, Lori McDowell, Thomas P. Miller, Melissa L. Morris, Vicki Redman, Suzanne M. Robertson, Alice Schuler, Heidi Simmons, Heidi Stevens, Steven M. Straub, Perry Tracy, Kathy J. Walker, Karen Weber, Karli Yoder of Bloomington, Illinois its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in the nature of a bond as follows:

Any such obligation in any amount

This appointment is made under and by the authority of a resolution which was passed by the Executive Committee of the Board of Directors of State Farm Fire and Casualty Company on the 10 th day of September, 2013, as is duly authorized by the Board of Directors in Article II, Section 6 of the By-Laws of the Company, which resolution is:

Resolved, that the Officer of the Company who works regularly with surety bonds is hereby authorized to appoint and empower any representative of the Company or other person or persons as Attorney-in-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in the nature of a bond, which the Company might execute through its officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-in-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected or appointed officers of the Company. Any Attorney-in-Fact, so appointed, may be removed for good cause and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of any Officer of the Company noted above and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the any Officer of the Company noted above, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, STATE FARM FIRE AND CASUALTY COMPANY has caused this instrument to be signed by its Assistant Secretary Treasurer, and its Corporate Seal to be affixed this 10 th. day of September, 2013.

This APPOINTMENT SHALL CEASE AND TERMINATE AUTOMATICALLY AS OF DECEMBER 31, 2017, UNLESS SOONER REVOKED AS PROVIDED.

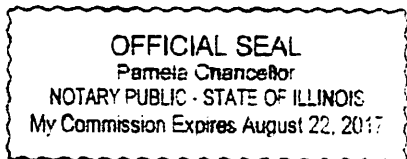


STATE FARM FIRE AND CASUALTY COMPANY

By: John R. Horton
John R. Horton - Assistant Secretary Treasurer

STATE OF ILLINOIS
COUNTY OF McLEAN

On this 10th day of September, 2013, before me personally came John R. Horton to me known, who being duly sworn, did depose and say that he is Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such Corporate Seal; and that he executed said instrument on behalf of the corporation by authority of his office under the By-Laws of said corporation.



Pamela Chancellor
Notary Public
My commission expires August 22, 2017

CERTIFICATE

I, the undersigned Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, do hereby certify that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and sealed at Bloomington, Illinois. Dated this 14TH day of NOVEMBER, 2016.



Susan K. Johnson
Susan K. Johnson - Assistant Treasurer



Jim Tedder, CLU, Agent

Auto-Life-Health-Home and Business

E-mail: Jim@jimtedderinsurance.com

209 East Hampton Springs Avenue

Perry, FL 32347

Office: 850-584-7732 Home: 850-584-4428 Fax: 850-584-8737

DATE: December 7, 2016

MEMO TO: Annie Mae Murphy


FROM: Jim Tedder, CLU

RE: Renewal Public Official Bond

Annie Mae,

Here is the renewal bond. Sign it where I have indicated. Please have one of your folks send me a copy of the signed bond for the company records.

If you have any questions, please let me know! Thanks for letting me help you!



Jim Tedder, CLU

Bond No. 98 BK B184 6



OFFICIAL BOND AND OATH
STATE FARM FIRE AND CASUALTY COMPANY
BLOOMINGTON, ILLINOIS

KNOW ALL PERSONS BY THESE PRESENTS:

That we, MARK WIGGINS of _____
Principal

1018 N JEFFERSON ST PERRY FL 32347
Street Address City State zip

as Principal, and STATE FARM FIRE AND CASUALTY COMPANY of Bloomington, Illinois, as surety, are held and firmly bound unto GOVERNOR OF THE STATE OF FLORIDA AND/OR HIS SUCCESSORS IN OFFICE

in the penal sum of THIRTY THOUSAND AND NO/100 Dollars

(\$ 30,000.00), for the payment of which, well and truly to be made, we do hereby severally bind ourselves, our heirs, executors, administrators, successors, and assigns, firmly by these presents.

Sealed with our Seals, and dated this 16TH day of NOVEMBER, 2016.

THE CONDITION OF THIS OBLIGATION ARE SUCH, that, Whereas, the said Principal has been elected or appointed to the office of TAX COLLECTOR-TAYLOR COUNTY

_____ for a term of FOUR YEARS
_____ beginning on JANUARY 8, 2017 and
ending on JANUARY 8, 2021.

NOW, THEREFORE, if the said Principal shall well, truly and faithfully perform all official duties required by law of such official during the term aforesaid, the principal and the Surety hereby agreeing that if said bond is required by any statute, all the provisions of such statute are hereby made a part of this bond, then this obligation shall be void, otherwise to remain in full force and effect.

[Signature]
Principal

STATE FARM FIRE AND CASUALTY COMPANY

By [Signature]
Attorney-in-fact



The within bond and the Surety thereon are hereby approved this _____ day of _____.

Power of Attorney

STATE FARM FIRE AND CASUALTY COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That STATE FARM FIRE AND CASUALTY COMPANY, an Illinois corporation, with its principal office in Bloomington, Illinois, does hereby constitute and appoint: Eugina Brant, Amanda J. Clifton, Pamela Chancellor, Julie Fehman, Kim Filter, Mark Fink, Julie Freed, Matthew J. Gibbons, Jay W. Hendren, John R. Horton, Jeanette Hughes, Jerry Jacek, Cynthia Johnson, Susan K. Johnson, Connie S. Knox, Leann Lemmel, Christine Macdonnell, Lori McDowell, Thomas P. Miller, Melissa L. Morris, Vicki Redman, Suzanne M. Robertson, Alice Schuler, Heidi Simmons, Heidi Stevens, Steven M. Straub, Perry Tracy, Kathy J. Walker, Karen Weber, Karli Yoder of Bloomington, Illinois its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in the nature of a bond as follows:

Any such obligation in any amount

This appointment is made under and by the authority of a resolution which was passed by the Executive Committee of the Board of Directors of State Farm Fire and Casualty Company on the 10 th day of September, 2013, as is duly authorized by the Board of Directors in Article II, Section 6 of the By-Laws of the Company, which resolution is:

Resolved, that the Officer of the Company who works regularly with surety bonds is hereby authorized to appoint and empower any representative of the Company or other person or persons as Attorney-in-Fact to execute, on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in the nature of a bond, which the Company might execute through its officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-in-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected or appointed officers of the Company. Any Attorney-in-Fact, so appointed, may be removed for good cause and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of any Officer of the Company noted above and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the any Officer of the Company noted above, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, STATE FARM FIRE AND CASUALTY COMPANY has caused this instrument to be signed by its Assistant Secretary Treasurer, and its Corporate Seal to be affixed this 10 th. day of September, 2013.

This APPOINTMENT SHALL CEASE AND TERMINATE AUTOMATICALLY AS OF DECEMBER 31, 2017, UNLESS SOONER REVOKED AS PROVIDED.

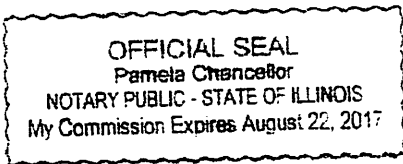


STATE FARM FIRE AND CASUALTY COMPANY

By: John R. Horton
John R. Horton - Assistant Secretary Treasurer

STATE OF ILLINOIS
COUNTY OF McLEAN

On this 10th day of September, 2013, before me personally came John R. Horton to me known, who being duly sworn, did depose and say that he is Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such Corporate Seal; and that he executed said instrument on behalf of the corporation by authority of his office under the By-Laws of said corporation.



Pamela Chancellor
Notary Public
My commission expires August 22, 2017

CERTIFICATE

I, the undersigned Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, do hereby certify that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and sealed at Bloomington, Illinois. Dated this 16TH day of NOVEMBER, 2016.



Susan K. Johnson
Susan K. Johnson - Assistant Treasurer

Jim Tedder, CLU, Agent**Auto-Life-Health-Home and Business****E-mail: Jim@jimtedderinsurance.com****209 East Hampton Springs Avenue****Perry, FL 32347****Office: 850-584-7732 Home: 850-584-4428 Fax: 850-584-8737**

DATE: December 28, 2016

MEMO TO: Annie Mae Murphy, Clerk of Court

FROM: Jim Tedder, CLU, 59-6140

RE: Bonds for County Officials

Annie Mae,


Enclosed are the bond forms for the following county officials:

1. Malcolm Page- County Commissioner
2. Bruce Ratliff- Property Appraiser

You already have received the bonds for Mark Wiggins and yourself.

The company will bill the county for the premium for Bruce's bond.

If you have any questions, please let me know.



Jim Tedder, CLU

Enclosures

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250
Public Official Bond

County of TAYLOR

KNOW ALL MEN BY THESE PRESENTS, That we, MALCOLM V PAGE
(Official's Name)

as Principal, and State Farm Fire and Casualty Company
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of
\$ 2,000.00 Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns,
jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was
elected [] appointed [X] COUNTY COMMISSIONER to hold this office for a term beginning NOVEMBER 16, 2016
and ending NOVEMBER 16, 2020 and until his/her successor is qualified according to the Constitution and Laws of the
State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office
as provided by law, this obligation is void.

X Malcolm V. Page
(Signature of Official)

Signed and Sealed this 22ND day of SEPTEMBER 2016.

One State Farm Plaza, Bloomington, IL 61710
(Address of Main Surety Company)

State Farm Fire and Casualty Company
(Name of Local Bonding Company)

Cynthia Johnson
(Attorney-in-Fact)

By X James E Tedden Jr
(Signature of Florida Licensed Agent)

A 262043 - AGENT LICENSE NUMBER
(Social Security Number of Florida Licensed Agent)

JAMES E TEDDEN JR
(Type Name of Florida License Agent)



(SEAL)

The above is approved this _____ day of _____, 20 _____.

Signature: _____

Approved by: _____

Power of Attorney

STATE FARM FIRE AND CASUALTY COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That STATE FARM FIRE AND CASUALTY COMPANY, an Illinois corporation, with its principal office in Bloomington, Illinois, does hereby constitute and appoint: Eugina Brant, Amanda J. Clifton, Pamela Chancellor, Julie Fehrman, Kim Filter, Mark Fink, Julie Freed, Matthew J. Gibbons, Jay W. Hendren, John R. Horton, Jeanette Hughes, Jerry Jacek, Cynthia Johnson, Susan K. Johnson, Connie S. Knox, Christine Macdonnell, Lori McDowell, Thomas P. Miller, Melissa L. Morris, Vicki Redman, Leann Rees, Suzanne M. Robertson, Alice Schuler, Heidi Simmons, Heidi Stevens, Steven M. Straub, Perry Tracy, Kathy J. Walker, Karen Weber, Karli Yoder of Bloomington, Illinois its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in the nature of a bond as follows:

Any such obligation in any amount

This appointment is made under and by the authority of a resolution which was passed by the Executive Committee of the Board of Directors of State Farm Fire and Casualty Company on the 10 th day of September, 2013, as is duly authorized by the Board of Directors in Article II, Section 6 of the By-Laws of the Company, which resolution is:

Resolved, that the Officer of the Company who works regularly with surety bonds is hereby authorized to appoint and empower any representative of the Company or other person or persons as Attorney-in-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in the nature of a bond, which the Company might execute through its officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-in-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected or appointed officers of the Company. Any Attorney-in-Fact, so appointed, may be removed for good cause and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of any Officer of the Company noted above and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the any Officer of the Company noted above, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, STATE FARM FIRE AND CASUALTY COMPANY has caused this instrument to be signed by its Assistant Secretary Treasurer, and its Corporate Seal to be affixed this 10 th. day of September, 2013.

This APPOINTMENT SHALL CEASE AND TERMINATE AUTOMATICALLY AS OF DECEMBER 31, 2017, UNLESS SOONER REVOKED AS PROVIDED.

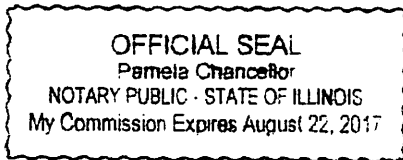


STATE FARM FIRE AND CASUALTY COMPANY

By: John R. Horton
John R. Horton - Assistant Secretary Treasurer

STATE OF ILLINOIS
COUNTY OF McLEAN

On this 10th day of September, 2013, before me personally came John R. Horton to me known, who being duly sworn, did depose and say that he is Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such Corporate Seal; and that he executed said instrument on behalf of the corporation by authority of his office under the By-Laws of said corporation.



Pamela Chancellor
Notary Public
My commission expires August 22, 2017

CERTIFICATE

I, the undersigned Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, do hereby certify that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and sealed at Bloomington, Illinois. Dated this 22ND day of SEPTEMBER, 2016.



Susan K. Johnson
Susan K. Johnson - Assistant Treasurer

Bond No. _____



OFFICIAL BOND AND OATH
STATE FARM FIRE AND CASUALTY COMPANY
BLOOMINGTON, ILLINOIS

KNOW ALL PERSONS BY THESE PRESENTS:

That we, Bruce A Ratliff of _____
Principal

_____ Perry, FL 32347
Street Address City State zip

as Principal, and STATE FARM FIRE AND CASUALTY COMPANY of Bloomington, Illinois, as surety, are held and firmly bound unto The Governor of the State of Florida and his successors in Office

in the penal sum of one thousand and no/100 _____ Dollars

(\$ 1000.00 _____), for the payment of which, well and truly to be made, we do hereby severally bind ourselves, our heirs, executors, administrators, successors, and assigns, firmly by these presents.

Sealed with our Seals, and dated this 13TH day of DEC, 2016.

THE CONDITION OF THIS OBLIGATION ARE SUCH, that, Whereas, the said Principal has been elected or appointed to the office of Property Appraiser-Taylor County, Florida

_____ for a term of 4 years

_____ beginning on January 3, 2017 and

ending on December 31, 2020.

NOW, THEREFORE, if the said Principal shall well, truly and faithfully perform all official duties required by law of such official during the term aforesaid, the principal and the Surety hereby agreeing that if said bond is required by any statute, all the provisions of such statute are hereby made a part of this bond, then this obligation shall be void, otherwise to remain in full force and effect.

[Signature]
Licensed Resident Agent

[Signature]
Principal

STATE FARM FIRE AND CASUALTY COMPANY



By: [Signature]
Attorney-in-fact

The within bond and the Surety thereon are hereby approved this _____ day of _____.

OATH OF OFFICE

STATE OF Florida

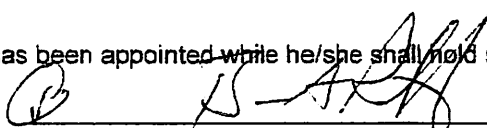
SS

COUNTY OF Taylor

Bruce A Ratliff _____ being
Principal (print name)

duly sworn, says that he/she will support the constitution of the United States and of the State of

Florida and that he/she will faithfully, honestly and impartially perform and discharge the duties of the office/position to which he/she has been appointed while he/she shall hold said office.



Signature of Principal

Sworn to by said **Bruce A Ratliff**
Principal (print name)

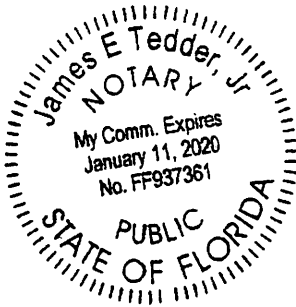
before me, and subscribed in my presence this

13th day of December A.D. 2018



Notary Public

January 11 2020
Commission Date



Notary Seal



POWER OF ATTORNEY
STATE FARM FIRE AND CASUALTY COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That STATE FARM FIRE AND CASUALTY COMPANY, an Illinois corporation, with its principal office in Bloomington, Illinois, does hereby constitute and appoint: James E. Tedder, Jr.

of Perry, Florida its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in the nature of a bond as follows:

- \$ 2,500 - License, Permit or Indemnity - Financial Guarantee
\$25,000 - License & Permit - Code Compliance
\$25,000 - Public Official
\$100,000 - Administrator, Executor, or Trustee of a decedent's estate
\$50,000 - Guardian, Conservator, or Committee
\$25,000 - Receiver
\$ 2,500 - Judicial

THIS POWER OF ATTORNEY IS NOT VALID FOR THE EXECUTION OF ANY CONTRACT (CONSTRUCTION OR SUPPLY) BOND - BID, PERFORMANCE OR PAYMENT.

This appointment is made under and by the authority of a resolution which was passed by the Executive Committee of the Board of Directors of State Farm Fire and Casualty Company on the 10th day of September, 2013, as is duly authorized by the Board of Directors in Article II, Section 6 of the By-Laws of the Company, which resolution is:

WHEREAS, the Board desires to delegate the authority to appoint persons as Attorneys-in-Fact for certain bonds, undertakings, or other writings obligatory in the nature of a bond.

RESOLVED, that any Officer of the Company who works regularly with surety bonds is hereby authorized to appoint and empower any representative of the Company as Attorney-in-Fact to execute on behalf of the Company any bonds, undertakings, or other writings obligatory in the nature of a bond, which the Company might execute through its officers.

IN WITNESS THEREOF, STATE FARM FIRE AND CASUALTY COMPANY has caused this instrument to be signed by its Officer, and its Corporate Seal to be affixed this 10th day of September, 2013.

This APPOINTMENT SHALL CEASE AND TERMINATE AUTOMATICALLY AS OF DECEMBER 31, 2017, UNLESS SOONER REVOKED AS PROVIDED.

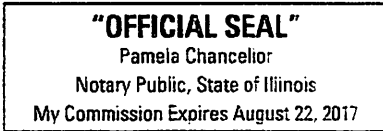


STATE FARM FIRE AND CASUALTY COMPANY

By: John R. Horton - Assistant Secretary Treasurer

STATE OF ILLINOIS
COUNTY OF McLEAN

On this 10th day of September, 2013, before me personally came John R. Horton to me known, who being duly sworn, did depose and say that he is Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such Corporate Seal; and that he executed said instrument on behalf of the corporation by authority of his office under the By-Laws of said corporation.



Pamela Chancelior

Notary Public
My commission expires August 22, 2017

CERTIFICATE

I, the undersigned Assistant Secretary Treasurer of STATE FARM FIRE AND CASUALTY COMPANY, do hereby certify that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and sealed at Bloomington, Illinois. Dated this ___ day of ___



Susan K. Johnson

Susan K. Johnson - Assistant Secretary Treasurer

If you have a question concerning the validity of this Power of Attorney, call 309-766-2090.

APALACHEE CENTER

CHIEF EXECUTIVE OFFICER
Jay A. Reeve, Ph.D.

December 19, 2016

Ms. Tammy Taylor
Taylor County Finance Director
Post Office Box 620
Perry, Florida 32348

Dear Ms. Taylor:

Enclosed is the Memorandum of Agreement between Taylor County and Apalachee Center, Inc. Please return a signed copy to my attention so that we will have one for our files. I would also like to request the contract amount of \$52,900.

If you have any questions or need additional information, please call me at (850) 523-3231.

Sincerely,



Dale S. Layfield
Senior Accountant

Enclosure

agenda 1/3/2017

APALACHEE CENTER

CHIEF EXECUTIVE OFFICER
Jay A. Reeve, Ph.D.

MEMORANDUM OF AGREEMENT TO PROVIDE MATCHING FUNDS

This agreement is between Apalachee Center, Inc. (ACI) and Taylor County (the County).

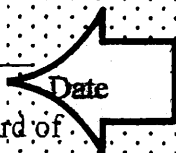
Whereas, ACI is the designated public receiving facility for the county and as such, maintains crisis stabilization and detoxification services available on a 24 hour basis, and

Whereas, the County acknowledges that the majority of patients accessing the aforementioned services are medically indigent and afford no means of generating the required matching funds.

Now, therefore, ACI and the County mutually agree to the following:

- 1.) ACI will furnish the County with monthly statements which reflect the County's match requirement for crisis stabilization and detoxification services calculated based upon actual expenditures and County utilization statistics.
- 2.) County agrees to pay ACI a lump sum of \$52,900 to cover the estimated match requirement for crisis stabilization and detoxification services provided to County residents, for Fiscal 16/17.
- 3.) In the event that the lump sum payment of \$52,900 exceeds the actual match requirement, ACI will credit the excess to the following fiscal year.

Representative
Taylor County Board of
County Commissioners



HERE
SIGN

Stephanie W. Kelly 12/15/2016
Representative Date
Apalachee Center, Inc.

R E S O L U T I O N

10

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the GENERAL FUND for the fiscal period ending September 30, 2017, to be in excess of the advertised budget.

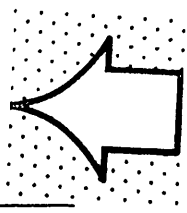
BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the GENERAL FUND budget for the fiscal year ending September 30, 2017.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$41,248	001-3347024	FRDAP Grant-Hodges Park
Expenditures:		
\$41,248	0469-01-56300	Capital/Infrastructure

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 3rd day of January, 2017 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2017 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman



**SIGN
HERE**

(Balance of Grant at 9/30/16 FYE, not included in the 2016/2017 Budget)

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 14:12:52

TAYLOR COUNTY BOARD OF COMMISSIONERS
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPST11

SELECTION CRITERIA: *expl*edgr.key_orgn='0469-01'
 ACCOUNTING PERIOD: *3/17*

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
 TOTALLED ON: FUND, TOTL/DEPT
 PAGE BREAKS ON: FUND, TOTL/DEPT

FUND-001 GENERAL FUND
 FUNCTION-570 CULTURE/RECREATION
 ACTIVITY-572 PARKS & RECREATION
 TOTL/DEPT-0469-01 FRDAP/HODGES PARK IMPROV

2016/2017
@ 10/1/16

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53101	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53401	CONTRACTUAL SERVICES	.00	.00	.00	.00	.00	.00
54902	LEGAL ADVERTISING	.00	.00	.00	.00	.00	.00
54907	LICENSE/PERMIT/REGISTRAT	.00	.00	.00	.00	.00	.00
56300	CAPITAL/INFRASTRUCTURE	.00	.00	.00	.00	.00	.00
	TOTAL FRDAP/HODGES PARK IMPRO	.00	.00	.00	.00	.00	.00
	TOTAL GENERAL FUND	.00	.00	.00	.00	.00	.00
	TOTAL REPORT	.00	.00	.00	.00	.00	.00

Actual Balance of Grant
@ 9/30/16 \$41,247.64

Amend 2017 Budget
By \$41,248

[Signature]
12/29/16

Reverse acct 001-3347030 \$41,248

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 13:44:23

TAYLOR COUNTY BOARD OF COMMISSIONERS
 GASB EXPENDITURE STATUS REPORT

PAGE NUMBER:
 EXPST111

Still
 @ 12/27/16
 Jg

SELECTION CRITERIA: expdedgr.key_orgn='0469-01'
 ACCOUNTING PERIOD: 13/16

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT
 TOTALED ON: FUND,TOTL/DEPT
 PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND
 FUNCTION-570 CULTURE/RECREATION
 ACTIVITY-572 PARKS & RECREATION
 TOTL/DEPT-0469-01 FRDAP/HODGES PARK IMPROVM

ACCOUNT	TITLE	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET VARIANCE	ACTUAL Y-T-D EXP	AVAILABLE BALANCE	YTD/BUD
53101	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53401	CONTRACTUAL SERVICES	.00	.00	.00	.00	.00	.00
54902	LEGAL ADVERTISING	.00	200.00	200.00	.00	200.00	.00
54907	LICENSE/PERMIT/REGISTRAT	.00	100.00	100.00	.00	100.00	.00
56300	CAPITAL/INFRASTRUCTURE	50,000.00	49,700.00	-300.00	8,752.36	40,947.64	17.61
	TOTAL FRDAP/HODGES PARK IMPRO	50,000.00	50,000.00	.00	8,752.36	41,247.64	17.50
	TOTAL GENERAL FUND	50,000.00	50,000.00	.00	8,752.36	41,247.64	17.50
	TOTAL REPORT	50,000.00	50,000.00	.00	8,752.36	41,247.64	17.50

expended 2015/2016

Balance 9-30-16

*** Reimbursement Due Year EXCD 2016*

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the GENERAL FUND for the fiscal period ending September 30, 2017, to be in excess of the advertised budget.

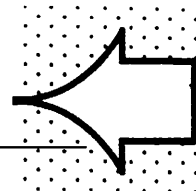
BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the GENERAL FUND budget for the fiscal year ending September 30, 2017.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$32,860	001-3347019	FRDAP Grant- Stein. Community Center Park
Expenditures:		
\$32,860	0496-56300	Capital/Infrastructure

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 3rd day of January, 2017 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2017 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman



**SIGN
HERE**

(Balance of Grant at 9/30/16 FYE, not included in the 2016/2017 Budget)

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 13:49:02

TAYLOR COUNTY BOARD OF COMMISSIONERS
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAI1

SELECTION CRITERIA: expledgr.key_orgn='0496'
 ACCOUNTING PERIOD: 3/17

(2016/2017 FY)

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
 TOTALED ON: FUND, TOTL/DEPT
 PAGE BREAKS ON: FUND, TOTL/DEPT

FUND-001 GENERAL FUND
 FUNCTION-570 CULTURE/RECREATION
 ACTIVITY-572 PARKS & RECREATION
 TOTL/DEPT-0496 FRDAP-STEIN.COMM.CTR.PARK

*Expenditure Budget
 @ 10/1/16*

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
53101	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53401	CONTRACTUAL SERVICES	.00	.00	.00	.00	.00	.00
54902	LEGAL ADVERTISING	.00	.00	.00	.00	.00	.00
54907	LICENSE/PERMIT/REGISTRAT	.00	.00	.00	.00	.00	.00
55900	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	.00
56300	CAPITAL/INFRASTRUCTURE	19,500.00	.00	.00	.00	19,500.00	.00
TOTAL FRDAP-STEIN.COMM.CTR.PA		19,500.00	.00	.00	.00	19,500.00	.00
TOTAL GENERAL FUND		19,500.00	.00	.00	.00	19,500.00	.00

The actual balance of this report @ 9/30/16 was \$52,360. Therefore, amend the 2017 FY Budget by \$32,860.

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 14:00:30

TAYLOR COUNTY BOARD OF COMMISSIONERS
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTAI1

SELECTION CRITERIA: orgn.fund='001' and revledgr.account='3347019'
 ACCOUNTING PERIOD: 3/17

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
 TOTALED ON: FUND, TOTL/DEPT
 PAGE BREAKS ON: FUND, TOTL/DEPT

*(Balance 9-30-16) 52,360.00 +
 (Budget 10-1-16) 19,500.00 =*

*Harsh
 12/18/16*

FUND-001 GENERAL FUND
 FUNCTION-001 FUND GROUP - 001
 ACTIVITY- TITLE NOT FOUND
 TOTL/DEPT- TITLE NOT FOUND

*Revenue Budget
 @ 10/1/16*

*(Increase 2017 Budget) 32,860.00 **

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECL	FE IS	AVAILABLE BALANCE	YTD/BUD
3347019	FRDAP-STEIN.COMM.CTR.PAR	19,500.00	.00	.00	.00	19,500.00	.00
TOTAL TITLE NOT FOUND		19,500.00	.00	.00	.00	19,500.00	.00
TOTAL GENERAL FUND		19,500.00	.00	.00	.00	19,500.00	.00
TOTAL REPORT		19,500.00	.00	.00	.00	19,500.00	.00

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 13:47:02

TAYLOR COUNTY BOARD OF COMMISSIONERS
 GASB EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAL1

SELECTION CRITERIA: expledgr.key_orgn='0496'
 ACCOUNTING PERIOD: 13/16

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT
 TOTALED ON: FUND,TOTL/DEPT
 PAGE BREAKS ON: FUND,TOTL/DEPT

FUND-001 GENERAL FUND
 FUNCTION-570 CULTURE/RECREATION
 ACTIVITY-572 PARKS & RECREATION
 TOTL/DEPT-0496 FRDAP-STEIN.COMM.CTR.PARK

9-30-16

ACCOUNT	TITLE	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET VARIANCE	ACTUAL Y-T-D EXP	AVAILABLE BALANCE	YTD/ BUD
53101	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
53401	CONTRACTUAL SERVICES	.00	.00	.00	.00	.00	.00
54902	LEGAL ADVERTISING	.00	200.00	200.00	.00	200.00	.00
54907	LICENSE/PERMIT/REGISTRAT	.00	100.00	100.00	.00	100.00	.00
55900	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	.00
56300	CAPITAL/INFRASTRUCTURE	.00	54,700.00	54,700.00	2,640.00	52,060.00	4.83
	TOTAL FRDAP-STEIN.COMM.CTR.PA	.00	55,000.00	55,000.00	2,640.00	52,360.00	4.80
	TOTAL GENERAL FUND	.00	55,000.00	55,000.00	2,640.00	52,360.00	4.80
					<i>expended 2015/2016</i>	<i>Balance</i>	
TOTAL REPORT		.00	55,000.00	55,000.00	2,640.00	52,360.00	4.80

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the GENERAL FUND for the fiscal period ending September 30, 2017, to be in excess of the advertised budget.

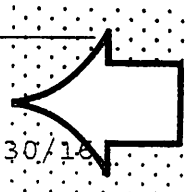
BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the GENERAL FUND budget for the fiscal year ending September 30, 2017.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$5,000	001-3899010	General Fund- Cash Brought Forward
Expenditures:		
\$5,000	0447-56300	Capital/Infrastructure Hodges Park/Keaton Beach

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 3rd day of January, 2017 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2017 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman



(Balance of previously allocated capital funding at 9/30/16, FYE, not included in the 2016/2017 Budget)

**SIGN
HERE**

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 14:39:14

TAYLOR COUNTY BOARD OF COMMISSIONERS
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: expledgr.key orgn='0447' and expledgr.account='56300'
 ACCOUNTING PERIODS: 1/16 THRU 13/16

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT

TOTALED ON: FUND, TOTL/DEPT

PAGE BREAKS ON: FUND, TOTL/DEPT

FUND - 001 - GENERAL FUND
 FD/DEPT - 0447 - HODGES PARK (KEATON BEACH)

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
001-570-572-0447-0447 - HODGES PARK (KEATON BEACH)									
56300		CAPITAL/INFRASTRUCTURE			.00	.00	.00	BEGINNING BALANCE	
05/04/16	11-8				.00				
05/04/16	25-8		20160190		5,000.00			PLAYGROUND SHADE CVR	
05/11/16	17-8	20161240-01		6466 PLAYMORE WEST, I			3,457.65	20'X30' SAIL SHADE	
10/25/16	21-13	20161240-01		6466 PLAYMORE WEST, I		.00	-3,457.65	20'X30' SAIL SHADE	
TOTAL		CAPITAL/INFRASTRUCTURE			5,000.00	.00	.00		5,000.00
TOTAL TOTL/DEPT - HODGES PARK (KEATON BEACH)					5,000.00	.00	.00		5,000.00
TOTAL FUND - GENERAL FUND					5,000.00	.00	.00		5,000.00
TOTAL REPORT					5,000.00	.00	.00		5,000.00

Balance 8-30-16
 ↓
To Amend 2017 Budget (CF)

Funds were encumbered, but not expended @ FYE 2016

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 14:39:48

TAYLOR COUNTY BOARD OF COMMISSIONERS
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: expledgr.key_orgn='0447' and expledgr.account='56300'
 ACCOUNTING PERIODS: 1/17 THRU 3/17

(2016/2017 FY)

SORTED BY: FUND,FUNCTION,ACTIVITY,TOTL/DEPT,ACCOUNT

TOTALED ON: FUND,TOTL/DEPT

PAGE BREAKS ON: FUND,TOTL/DEPT

FUND - 001 - GENERAL FUND
 FD/DEPT - 0447 - HODGES PARK(KEATON BEACH)

10/1/16

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
001-570-572-0447-0447 - HODGES PARK(KEATON BEACH)									
56300		CAPITAL/INFRASTRUCTURE			.00	.00	.00	BEGINNING BALANCE	
10/01/16	11-1				.00			POSTED FROM BUDGET SYSTEM	
TOTAL		CAPITAL/INFRASTRUCTURE			.00	.00	.00		.00
TOTAL TOTL/DEPT - HODGES PARK(KEATON BEACH)					.00	.00	.00		.00
TOTAL FUND - GENERAL FUND					.00	.00	.00		.00
TOTAL REPORT					.00	.00	.00		.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

R E S O L U T I O N

IN COMPLIANCE to the laws of the State of Florida, as per Florida Statute 129.06(b), the undersigned Clerk and Auditor for the Board of County Commissioners of Taylor County, Florida, made and prepared the following budget changes to reflect unanticipated monies for a particular purpose which caused the GENERAL FUND for the fiscal period ending September 30, 2017, to be in excess of the advertised budget.

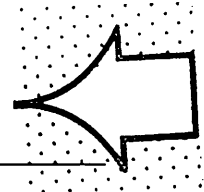
BE IT RESOLVED that the listed receipts and appropriations be added to, included in and transferred to the GENERAL FUND budget for the fiscal year ending September 30, 2017.

<u>Amount</u>	<u>Account</u>	<u>Account Name</u>
Revenue:		
\$26,571	001-3347024	FRDAP Grant-Sports Complex
Expenditures:		
\$26,571	0472-04-56300	Capital/Infrastructure

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Taylor County, Florida, that they do approve as provided by law this resolution this 3rd day of January, 2017 at Perry, Taylor County, Florida, to amend the budget for the fiscal period ending September 30, 2017 with a motion by Commissioner _____, seconded by Commissioner _____, and carried unanimously.

Annie Mae Murphy, Clerk-Auditor

Chairman



**SIGN
HERE**

(Balance of grant @ 9/30/16 FYE, not included in the 2017 FY Budget)

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 18:18:49

TAYLOR COUNTY BOARD OF COMMISSIONERS
 GASB EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: expldgr.key_orgn='0472-04'
 ACCOUNTING PERIOD: 13/15

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
 TOTALED ON: FUND, TOTL/DEPT
 PAGE BREAKS ON: FUND, TOTL/DEPT

FUND-001 GENERAL FUND
 FUNCTION-570 CULTURE/RECREATION
 ACTIVITY-572 PARKS & RECREATION
 TOTL/DEPT-0472-04 FRDAP SPORT COMPLX PHASE4

ACCOUNT	TITLE	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET VARIANCE	ACTUAL Y-T-D EXP	AVAILABLE BALANCE	YTD/BUD
54610	R&M BUILDINGS & GROUNDS	.00	9,500.00	9,500.00	9,242.00	258.00	97.28
54615	LANDSCAPE/MAINTENANCE	.00	.00	.00	.00	.00	.00
55900	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	.00
56300	CAPITAL/INFRASTRUCTURE	.00	40,500.00	40,500.00	14,187.03	26,312.97	35.03
	TOTAL FRDAP SPORT COMPLX PHAS	.00	50,000.00	50,000.00	23,429.03	26,570.97	46.86
	TOTAL GENERAL FUND	.00	50,000.00	50,000.00	23,429.03	26,570.97	46.86
	TOTAL REPORT	.00	50,000.00	50,000.00	23,429.03	26,570.97	46.86

9-30-16

*Not Budgeted
 in 2017 FY Budget
 To Amend 2017
 Budget Beg 26,571*

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 18:14:31

TAYLOR COUNTY BOARD OF COMMISSIONERS
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: expledgr.key_orgn='0472-04'
 ACCOUNTING PERIODS: 1/16 THRU 13/16

(2015/16 FY)

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT

TOTALED ON: FUND, TOTL/DEPT

PAGE BREAKS ON: FUND, TOTL/DEPT

FUND - 001 - GENERAL FUND
 FD/DEPT - 0472-04 - FRDAP SPORT COMPLX PHASE4

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
001-570-572-0472-04-0472-04 - FRDAP SPORT COMPLX PHASE4									
54610		R&M BUILDINGS & GROUNDS			.00	.00	.00	BEGINNING BALANCE	
05/19/16	11-8				.00				
05/24/16	25-8		20160220		9,500.00			FRDAP JOURNAL ENTRIES	
05/25/16	19-8			20160433		8,950.00		CK#56328-BASKETBALL COURT	
05/25/16	19-8			20160434		292.00		CK#52798-LANDSCAPING	
TOTAL		R&M BUILDINGS & GROUNDS			9,500.00	9,242.00	.00		258.00
56300 CAPITAL/INFRASTRUCTURE									
12/28/15	11-3				.00	.00	.00	BEGINNING BALANCE	
01/04/16	13-4				50,000.00			NEW GRANT 2016	
05/23/16	17-8	20161310-02		6178 BLISS PRODUCTS &			8,000.00	SUB TOTAL	
05/24/16	25-8		20160220		-9,500.00			FRDAP JOURNAL ENTRIES	
06/03/16	17-9	20161390-01		5150 MUSCO CORPORATIO			9,050.00	MUSCO LIGHTING PROJECT	
09/06/16	21-12	20161310-02	54285	6178 BLISS PRODUCTS &		8,000.00	-8,000.00	18X27 11' HIGHHIPSHADE	
09/13/16	17-12	20162091-01		7041 ANIXTER, INC.			378.00	LITH OFL1-LED-P2-50K-MVOL	
09/13/16	17-12	20162091-02		7041 ANIXTER, INC.			196.00	LITH TWR1-LED-1-50K-MVOLT	
09/13/16	17-12	20162091-03		7041 ANIXTER, INC.			425.00	LITH OFL2 LED P3 50K MVOL	
10/03/16	21-12	20161390-01	54550	5150 MUSCO CORPORATIO		5,188.03	-5,188.03	MUSCO LIGHTING PROJECT	
10/03/16	21-12	20162091-01	54515	7041 ANIXTER, INC.		378.00	-378.00	LITH OFL1-LED-P2-50K-MVOL	
10/03/16	21-12	20162091-02	54515	7041 ANIXTER, INC.		196.00	-196.00	LITH TWR1-LED-1-50K-MVOLT	
10/03/16	21-12	20162091-03	54515	7041 ANIXTER, INC.		425.00	-425.00	LITH OFL2 LED P3 50K MVOL	
10/25/16	21-13	20161390-01		5150 MUSCO CORPORATIO		.00	-3,861.97	MUSCO LIGHTING PROJECT	
TOTAL		CAPITAL/INFRASTRUCTURE			40,500.00	14,187.03	.00		26,312.97
TOTAL TOTL/DEPT - FRDAP SPORT COMPLX PHASE4					50,000.00	23,429.03	.00		26,570.97
TOTAL FUND - GENERAL FUND					50,000.00	23,429.03	.00		26,570.97
TOTAL REPORT					50,000.00	23,429.03	.00		26,570.97

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SUNGARD PENTAMATION, INC.
 DATE: 12/27/2016
 TIME: 18:17:13

TAYLOR COUNTY BOARD OF COMMISSIONERS
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPST11

SELECTION CRITERIA: expledgr.key_orgn='0472-04'
 ACCOUNTING PERIOD: 3/17

SORTED BY: FUND, FUNCTION, ACTIVITY, TOTL/DEPT, ACCOUNT
 TOTALED ON: FUND, TOTL/DEPT
 PAGE BREAKS ON: FUND, TOTL/DEPT

(2017 F.Y.)

FUND-001 GENERAL FUND
 FUNCTION-570 CULTURE/RECREATION
 ACTIVITY-572 PARKS & RECREATION
 TOTL/DEPT-0472-04 FRDAP SPORT COMPLX PHASE4 *2.01/16*

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
54610	R&M BUILDINGS & GROUNDS	.00	.00	.00	.00	.00	.00
54615	LANDSCAPE/MAINTENANCE	.00	.00	.00	.00	.00	.00
55900	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00	.00
56300	CAPITAL/INFRASTRUCTURE	.00	.00	.00	.00	.00	.00
	TOTAL FRDAP SPORT COMPLX PHAS	.00	.00	.00	.00	.00	.00
	TOTAL GENERAL FUND	.00	.00	.00	.00	.00	.00
	TOTAL REPORT	.00	.00	.00	.00	.00	.00

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:

Board to receive Request For Proposals (RFP) at 6:00 pm for Professional Services for RESTORE Act Direct Component Multi-Year Implementation Plan (MYIP)



MEETING DATE REQUESTED:

January 3, 2017

Statement of Issue: The County to receive RFP's for professional services for assistance in the preparation and submission of the MYIP and associated documents to the Department of Treasury to be eligible to receive RESTORE Act funding.

Recommended Action: Board to receive RFP's and approve the review /bid committee to make a recommendation at the January 17, 2017 Board meeting of a firm to award the bid to or if applicable the firms which should be short-listed to receive presentations from.

Fiscal Impact: The professional services for the MYIP would be funded 100% with RESTORE Act funds through the Department of Treasury if the grant is awarded.

Budgeted Expense: Y/N Not Applicable- see above item.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The County is not eligible to access and receive RESTORE Act funds until the Department of Treasury approves the County's MYIP. As of June 30, 2016, Taylor County has \$717,286.52 (including interest) available in Direct Component funding through the RESTORE Act Transocean and Anadarko settlement. The review committee will be: Kenneth Dudley, Jami Boothby, and Melody Cox .

Attachments: Not applicable at this time.

MAIN OFFICE
Columbia County Courthouse
P.O. Drawer 1209
Lake City, Florida 32056-1209
(386) 758-0540
FAX (386) 758-0497

DIVISION CHIEFS
Fred L. Castleman, Jr.
Tom Stone

Gordon P. Summers
Administrative Director



12

BRANCH OFFICES:
106 Dr. M. L. King, Jr. Drive
South Ohio Avenue
Live Oak, Florida 32064
(386) 362-7235

Taylor County Courthouse
P.O. Box 2013
Perry, Florida 32348
(850) 838-2830

Office of
M. Blair Payne
Public Defender

THIRD JUDICIAL CIRCUIT

Serving the counties of: Columbia, Dixie, Hamilton, Lafayette, Madison, Suwannee, Taylor

December 20, 2016

Taylor County Board of County Commissioners
c/o Mrs. Annie Mae Murphy, Clerk of Court
via hand delivery

Lady and Gentleman;

It is my understanding the State Attorney has or will soon be vacating it's office space on the third floor of the Taylor County Courthouse. I would very much like your approval to move our office into that space. I will attempt to briefly outline some of the reasons for this request.

First, and foremost, is we need the extra room. We are presently crowded and I need to house one additional attorney, at least on a part time basis, in Taylor County.

Second, two of the three existing offices where lawyers work are accessible from the hall. This concerns me because we cannot exercise any degree of control over clients knocking on doors or wandering in on an attorney when he or she may be with another client, talking on the phone or busy working on a project where he or she does not need or desire to be disturbed.

Third, there are many days when our clients are left in the hall because we have no seating area where they can wait to see lawyers for appointments. There are many concerns arising out of this situation.

In addition, a move to the third floor would be convenient to both the courtroom and the judge's office. On days when court is in session getting on an elevator to get to our current office in the basement is often a task due to the number of people present on the third floor. The move would also maintain the third floor as a floor dedicated to court related functions.

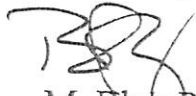
One of the small offices on the right as you walk in the office would be used as client conference room during court. This would eliminate congestion in

both the courtroom and the halls and allow more open discussions with clients which lends itself to disposing of more cases on the court docket. The other small room would be used for depositions. This would eliminate the need to use other rooms in the courthouse and the time necessary to arrange those rooms.

I would speculate a question on your minds is what is the cost of this move. I foresee none to the county. We project the cost to be less than one thousand dollars and we can find that money in our current budget.

Thank you and should any of you have any questions please feel free to contact me.

Very truly yours;



M. Blair Payne

xc: Annie Mae Murphy, Clerk of Court
County Manager's Office

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to approve awarding the bid for the Stephens Springs Restoration Project in Steinhatchee to DeYoung Construction Company from Steinhatchee in the amount of \$85,200 contingent on the County receiving documentation verifying Workmen's Compensation Insurance coverage as per the bid documents.

MEETING DATE REQUESTED: January 3, 2017

Statement of Issue: Board to approve awarding the bid for the Stephens Springs Restoration in Steinhatchee to DeYoung Construction Co.

Recommended Action: Awarding bid for the Stephens Springs Restoration Project in the amount of \$85,200 to DeYoung Construction Co. contingent on the County receiving documentation of Workmen's Compensation Insurance coverage as per the bid documents.

Fiscal Impact: The County has been awarded a RIVER grant in the amount of \$97,325.00 for the restoration of Stephens Springs. The County will be providing an "in kind" match with staff administrative support and project management and engineering services provided by qualified volunteers in Steinhatchee. No cash is being provided by the County.

Budgeted Expense: Y/N Not applicable

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: The County received bids November 21, 2016 for the restoration of Stephens Springs in Steinhatchee. Two bids were received and DeYoung Construction was the low bidder. The scope of work for the project will include: removal of a minimum of 200 cubic feet of sediment, silt and debris in the spring pool and run; stabilization of the spring bank; construction of a storm water retention area which includes ditch enlargement, drainage pipe and weir improvements; construction of a sod parking area; placing of large rocks around the perimeter of the parking area; and planting of native vegetation in the natural areas

disturbed by construction. The selected contractor will be required to comply with all terms of the SWRMD ERP General Permit # ERP-123-225824-1. The Bid Committee was: Stan Ridgeway, Neil Aikenhead, Jami Boothby, and Melody Cox. The contract for the project will be on the January 17, 2017 Board agenda for review, approval, and execution.

Attachments: Bid Sheet

Taylor County Stephens Spring Restoration Project

Tuesday November 21, 2016

CONTRACTOR	BID AMOUNT					
JAW CONSTRUCTION	NO BID					
ESPENSHIP GROUP, LLC	NO BID					
DEYOUNG CONSTRUCTION CO.	\$85,200.00					
UNDERWATER MECHANIX	\$125,016.71					
DPS COPR.	NO BID					
Recommended Contractor						

Bid Opening:

Signatures

Print Name

Jami Boothby

Melody Cox

Stan Ridgeway

Neil Aikenhead

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to approve Change Order No. 2 to the contract with Music Construction, Inc. for the construction of restrooms in the new corporate hangar facility at Perry Foley Airport.

MEETING DATE REQUESTED:

January 3, 2017

Statement of Issue: Board to review and approve Change Order No. 2 to the contract with Music Construction, Inc. which now includes the construction of restroom facilities in the corporate hangar at Perry Foley Airport.

Recommended Action: Approve Change Order No. 2 with Music Construction, Inc. in the amount of \$41,577.45 for the construction of restrooms in the new corporate hangar at Perry Foley Airport. The project now has a total cost of \$454,845.90.

Fiscal Impact: The project is 100% funded with a FDOT grant.

Budgeted Expense: Y/N Not applicable- the project is 100% funded by an FDOT grant.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: When the Board received bids for the construction of the corporate hangar project at Perry Foley Airport, Music Construction, Inc. was the low bidder. Construction of the restrooms facilities was a bid alternate as it was anticipated there was not sufficient funding available at that time for the restrooms. The County has been awarded a grant from FDOT for the construction of the restrooms as the hangar was leased to an aviation related business immediately upon completion of facility.

Attachments: Change Order No. 2 to the original Standard Form of Agreement with Music Construction, Inc. for the construction of the corporate hangar at Perry Foley Airport.

CHANGE ORDER NO. 2
Corporate Hangar Development
Perry Foley Airport, Taylor County, Florida

CHANGE ORDER NO: Two (2)
 CONTRACTOR: Music Construction, Inc.
 CONTRACT DESCRIPTION: Corporate Hangar Development
 CONTRACT DATE: August 18, 2015
 C.O. ISSUE DATE: November 22, 2016

NO WORK COVERED BY THIS CHANGE ORDER MAY PROCEED UNTIL CONTRACTOR IS IN RECEIPT OF A COPY FULLY EXECUTED BY THE CONTRACTOR, THE OWNER AND THE ENGINEER. IF CONTRACTOR IS IN AGREEMENT WITH THIS CHANGE, HE SHOULD EXECUTE ALL COPIES AND RETURN ALL COPIES TO THE ENGINEER WITHIN SEVEN (7) CALENDAR DAYS. THIS CHANGE WILL INCREASE OR DECREASE THE CONTRACT AMOUNT AND TIME TO COMPLETE BY THE AMOUNT SHOWN BELOW. THE GENERAL, SUPPLEMENTARY AND OTHER CONDITIONS OF THE CONTRACT SHALL APPLY TO THIS CHANGE ORDER UNLESS EXPRESSLY MODIFIED BY THIS CHANGE ORDER

DESCRIPTION OF CHANGES:	ADJUSTED CALENDAR DAYS-CONTRACT TIME
See Attachment A for scope of work.	ORIGINAL: 210 Days from NTP (Oct. 1, 2015) TO DATE: 26 Days THIS C.O.: 311 Days TOTAL: 547 Days ORIG. COMPL. DATE: April 28, 2016 REVISED DATE/COMPL. March 31, 2017

SOURCE OF FUNDS: FEDERAL AVIATION ADMINISTRATION, FLORIDA DEPARTMENT OF TRANSPORTATION, TAYLOR COUNTY

AMOUNT OF THIS CHANGE ORDER	ADD <u>X</u> DELETE _____	\$ 41,577.45
PERCENTAGE CHANGE FROM ORIG. CONTRACT PRICE.....		+9.95%
ORIGINAL TOTAL CONTRACT PRICE.....		\$ 418,050.00
APPROVED ADDITIONS TO CONTRACT TO DATE.....		\$ 0.00
APPROVED DELETIONS TO CONTRACT TO DATE		\$ 4,781.55
REVISED TOTAL CONTRACT PRICE		\$ 454,845.90

CONTRACTOR ACKNOWLEDGES, BY ITS EXECUTION AND ACCEPTANCE OF THIS CHANGE ORDER, THAT THE ADJUSTMENTS IN CONTRACT PRICE AND TIME SHOWN HEREON CONSTITUTE FULL AND COMPLETE COMPENSATION AND SATISFACTION FOR ALL COSTS AND MODIFICATIONS OF PERFORMANCE TIME INCURRED BY THE CONTRACTOR AS A RESULT OF THIS CHANGE ORDER. NO OTHER CLAIM FOR INCREASED COSTS OF PERFORMANCE OR MODIFICATIONS OF TIME WILL BE GRANTED BY THE OWNER FOR THE WORK COVERED BY THIS CHANGE ORDER. THE CONTRACTOR HEREBY WAIVES AND RELEASES ANY FURTHER CLAIMS FOR COST OR TIME AGAINST THE OWNER ARISING FROM OR RELATING TO THE MATTERS OR WORK SET FORTH OR CONTEMPLATED BY THIS CHANGE ORDER. CONTRACTOR ALSO ACKNOWLEDGES THAT THERE HAS BEEN NO CHANGE IN ITS OPERATIONS WHICH WOULD REQUIRE A MODIFICATION OF ITS SWORN STATEMENT ON PUBLIC ENTITY CRIMES SUBMITTED WITH ITS BID.

CONTRACTOR'S ACCEPTANCE:
 For: Music Construction, Inc.

Allen Music
 SIGNATURE
Allen Music
 NAME

12/6/16
 DATE
Owner
 TITLE

RECOMMENDED FOR APPROVAL:

PROJECT MANAGER: AVCON, INC.

DATE

OWNER: TAYLOR COUNTY

DATE

STATE OF FLORIDA: DEPT. OF TRANS, DISTRICT 2

DATE

**Corporate Hangar Development, Perry Foley Airport
Change Order No. 2 summary**

Taylor County requests to add Additive Alternate No. 1: Hangar Restroom and Associated Improvements, to the Corporate Hangar Development contract. This work shall include all work originally specified as Additive Alternate No. 1 in the Release for Construction documents, dated September 2015, with the following changes:

1. Remove Pay Item 02730-3, E-One Grinder Pump Station, Simplex, Alarm System, Wireless, from the scope of work.
2. Remove Pay Item 02730-4, 1.25" HDPE Sanitary Sewer Force Main, from the scope of work.
3. In lieu of the grinder pump and force main, Pay Item SS-1, Septic System, Complete. This system shall be located at least 50 ft northeast of the hangar building and in accordance with the following requirements:

"THE CONTRACTOR SHALL FURNISH AND INSTALL A FULLY FUNCTIONAL SEPTIC TANK SYSTEM TO ACCOMMODATE THE WASTEWATER FROM THE CORPORATE HANGAR RESTROOM. THE SEPTIC TANK MINIMUM EFFECTIVE CAPACITY AND THE TRENCH AND BED ABSORPTION SURFACE AREA SHALL BE DESIGNED AND PERMITTED BY THE CONTRACTOR ASSUMING TWO, EIGHT-HOUR SHIFTS OF 10 PEOPLE PER SHIFT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLETE DESIGN AND PERMITTING OF THE PROPOSED SEPTIC SYSTEM AND THE DESIGN SHALL BE IN ACCORDANCE WITH CHAPTER 64E-6, FLORIDA ADMINISTRATIVE CODE AND SHALL COMPLY WITH ALL TAYLOR COUNTY REQUIREMENTS. THE STATE OF FLORIDA DEPARTMENT OF HEALTH ONSITE SEWAGE TREATMENT AND DISPOSAL SYSTEM APPLICATION FOR CONSTRUCTION PERMIT SHALL BE COMPLETED BY A LICENSED PLUMBING CONTRACTOR IN ACCORDANCE WITH 489.105(3)(M), FLORIDA STATUTES OR A REGISTERED SEPTIC TANK CONTRACTOR IN ACCORDANCE WITH 489.552, FLORIDA STATUTES AND SHALL BE SUBMITTED TO THE TAYLOR COUNTY HEALTH DEPARTMENT FOR PERMITTING. THE CONTRACTOR SHALL PROVIDE ALL PIPING TO CONNECT THE PROPOSED SEPTIC SYSTEM WITH THE NEW HANGAR RESTROOM. PAYMENT FOR THE COMPLETE AND FUNCTIONAL SEPTIC SYSTEM SHALL BE INCLUDED IN LUMP SUM PAY ITEM SS-1, SEPTIC SYSTEM, COMPLETE, AND SHALL BE FULL COMPENSATION FOR PIPING TO CONNECT THE PROPOSED SYSTEM TO THE HANGAR RESTROOM, THE SEPTIC TANK, ALL TRENCH AND BED ABSORPTION AREA IMPROVEMENTS AND PIPING, ASSOCIATED EXCAVATION AND EMBANKMENT, SODDING OF ALL DISTURBED AREAS, SYSTEM DESIGN, PREPARATION OF PERMIT APPLICATION, APPLICATION FEE, AND ANY OTHER ITEMS REQUIRED TO PROVIDE A FULLY FUNCTIONAL SEPTIC TANK SYSTEM.

The total lump sum price for this change order shall be \$41,577.45 and shall include all work specified in this change order.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



Board to review and approve Amendment No. 2 to Task Order No. 2 for Professional and Construction Management Services associated with the construction of restroom facilities in the Corporate Hangar at Perry-Foley Airport.

MEETING DATE REQUESTED:

January 3, 2016

Statement of Issue: The original Task Order was in the amount of \$91,635.00 and did not include the construction of the restroom facilities. Amendment 2 increases the Task Order amount to \$105,885.00. This includes all design, engineering, and construction management services.

Recommended Action: Approve Amendment No. 2 to Task Order No. 2 with AVCON, Inc. for the Corporate Hangar Development project at Perry-Foley Airport.

Fiscal Impact: This project is 100% funded with an FDOT grant.

Budgeted Expense: Y/N Not applicable- the project is 100% grant funded.

Submitted By: Melody Cox

Contact: Melody Cox

SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: When constructing the Corporate Hangar there was not sufficient funding to construct restroom facilities though they were included in the original design and was included in the bid documents as an alternate item. The facility was immediately leased upon completion of construction to Georgia-Florida Aviation Search Team (G-Fast). This new company initially provided three new jobs to the community and G-Fast anticipates expanding in the near future. With the success of leasing the facility so quickly, FDOT has awarded a grant to the County for the construction of the restroom facilities. G-Fast currently leases the facility for \$654.84 per month for a total annual income to the Airport /County of \$7,858.08 in addition to the purchase of fuel at the Airport. AVCON has been

instrumental in assisting the County in obtaining the additional grant funding.

ATTACHMENTS: Amendment No. 2 to Task Order No. 2 for the Corporate Hangar Development at Perry Foley Airport with AVCON, Inc.

AMENDMENT NO. 2
to
TASK ORDER NO. 2
Corporate Hangar Development
Perry Foley Airport
December 7, 2016

Date of Amendment No. 2: December 7, 2016
Date of Task Order No. 2: January 10, 2014
AVCON Project #: 2013.148.02

The purpose of this amendment is to add planning and construction phase services to construct one (1) restroom inside of the Corporate Hangar Development. This restroom will require a new potable water service and septic tank system. This amendment also consists of a gopher tortoise relocation fee required by the Nokuse Plantation. A Gopher tortoise was identified within the project limits during the design phase. Gopher tortoises are listed as threatened species in Florida and must be relocated prior to initiating any construction activity within 25 feet of a gopher tortoise burrow.

This amendment is made as of the _____ day of _____, 2016 by and between **Taylor County Board of County Commissioners** (hereinafter referred to as "CLIENT") and **AVCON, INC.** (hereinafter referred to as "CONSULTANT") and modifies Task Order No. 2 dated January 10, 2014. CLIENT and CONSULTANT, in consideration of the mutual covenants hereinafter set forth, agree as follows:

- Article 3 of Task Order No. 2 shall be modified to read as follows:

3. Task Description/Scope of Services: CONSULTANT shall perform services as identified in Exhibit "A" - Scope of Services attached hereto and dated January 10, 2014. CONSULTANT shall also perform Gopher Tortoise relocation services identified in Exhibit "B" - Professional Services for Gopher Tortoise Permitting and Relocation. Additionally, CONSULTANT shall perform stormwater design and permitting services to design and permit a stand-alone stormwater treatment facility adjacent to the proposed corporate hangar building in lieu of utilizing the existing stormwater treatment facility located approximately 600 ft northwest of the proposed corporate hangar building. *The scope of services shall also include Exhibit "C" - Professional Construction Phase Services for restroom addition to Corporate Hangar Development.*

- Article 4 of Task Order No. 2 shall be modified to increase the project budget by \$14,250.00 and the following statements shall be added as follows:

All work performed under this Task Order shall be compensated for on a Lump Sum basis as derived in Exhibit "A" - Scope of Services attached hereto and dated January 10, 2014, Exhibit "B" - Professional Services for Gopher Tortoise Permitting and Relocation, *Exhibit "C" - Professional Construction Phase Services for restroom addition to Corporate Hangar Development*, and in Table 1 below:

The project funding summary is provided as follows:

Task	AVCON Fee	Subconsultant Fee	Total
Task 1: Initial Services:	\$3,880.00	\$5,900.00	\$9,780.00
Task 2: Design Phase (0-100%):	28,850.00	15,300.00	44,150.00
Task 3: Bidding Phase:	7,400.00	---	7,400.00
Task 4: Construction Phase:	15,715.00	6,500.00	22,215.00
Task 5: GT Permitting:	---	4,600.00	4,600.00
Task 6: Stormwater Permitting:	3,490.00	---	3,490.00
Task 7: Rroom Planning:	2,010.00	2,750.00	4,760.00
Task 8: Rroom Construction Phase:	8,990.00	500.00	9,490.00
Totals:			
	\$70,335.00	\$35,550.00	\$105,885.00

The Lump Sum fee for the services shall be ~~Ninety One Thousand, Six Hundred Thirty Five (\$91,635.00)~~ *One Hundred Five Thousand, Eight-Hundred Eighty-Five and 00/100 (\$105,885.00)* and shall include all job-related travel costs, reprographic costs, printing/plotting costs, telephone/facsimile charges, and mail charges required to perform the work specified.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized representatives as of the day and year first above written.

CLIENT:
Taylor County Board of County Commissioners

CONSULTANT:
AVCON, INC.

By: _____

By:  _____

Typed Name: _____

Typed Name: Virgil C. "Lee" Lewis, P.E.

Title: _____

Title: Regional Manager

Date: _____

EXHIBIT C: SCOPE OF SERVICES – AVCON, INC.
PROFESSIONAL CONSTRUCTION PHASE SERVICES FOR RESTROOM ADDITION TO
CORPORATE HANGAR DEVELOPMENT
Perry Foley Airport
December 7, 2016

The demand for corporate/FBO hangar space at Perry Foley Airport is increasing based on inquiries from businesses looking for locations to operate corporate aircraft and from potential FBO operators and this immediate need for additional space is recognized by the County. A 60' x 60' corporate hangar was recently constructed at the airport and the County would like to add a 8' 4" x 7' 6" restroom to the building to accommodate a new tenant. This restroom will require a new potable water service and septic tank system.

PURPOSE

This scope of services describes professional planning and construction phase services to be performed by AVCON, INC. ("CONSULTANT") to facilitate the construction of a single user restroom with potable and sanitary improvements.

DESCRIPTION OF TASKS

The following elements describe the individual services to be performed by AVCON.

Task 7: Restroom Planning Services

- 7.1 Coordinate additional funding with FDOT:** CONSULTANT shall coordinate the procurement of additional grant funds with FDOT and Taylor County. This work shall consist of modifying the Joint Automated Capital Improvement Program (JACIP) and meeting with the FDOT and County to plan future funding.
- 7.2 Prepare septic tank system performance criteria:** CONSULTANT shall prepare performance criteria for the new septic system based on state statues and facility requirements. These requirements shall be coordinated with the contractor and questions clarified.
- 7.3 Coordinate revised pricing with contractor:** CONSULTANT shall coordinate the revised scope of work for Additive Alternate No. 1, Hangar Restroom and Associated Improvements, and review the revised lump sum price provided by the contractor. CONSULTANT shall then coordinate this pricing with Taylor County and the FDOT.
- 7.4 Prepare Change Order for restroom addition:** CONSULTANT shall prepare a change order to add the revised Additive Alternate No. 1 to the construction contract with the contractor and coordinate this change order with Taylor County, FDOT, and the contractor.

Consultant Professional Services for Task 7:

Project Manager @ 14 hrs
Technician @ 4 hrs

Total Lump Sum Fee for Task 7: \$ 2,010.00

EXHIBIT A: SCOPE OF SERVICES – AVCON, INC.
Corporate Hangar Development, Amendment No. 2
Perry Foley Airport
December 7, 2016
Page 2 of 3

Task 8: Restroom Construction Phase Services

- 8.1 Review shop drawings and submittals:** CONSULTANT shall review and process shop drawings, samples and other submissions as to conformance with design concept and construction documents.
- 8.2 Respond to Contractor Requests for Information:** CONSULTANT shall respond to Request for Information or other questions by contractor during the construction phase.
- 8.3 Review pay applications:** CONSULTANT shall review and process the Contractor' applications for payment, and recommend to the County construction payments based upon properly completed construction.
- 8.4 Provide site visit:** CONSULTANT shall make one (1) site visit to the site to observe the progress and quality of the executed work and to determine, in general, if the work is proceeding in accordance with the Contract Documents. CONSULTANT will not be required to make extensive and continuous on-site inspections to check the quality or quantity of work and the Consultant will not be responsible for the means, methods, techniques, sequences or procedures of the construction selected by the Contractor(s), or the safety precautions and programs incidental to the work of the Contractor(s). The Consultant's efforts will be directed toward providing assurance for the County and airport that the completed project will generally conform to the Contract Documents. During such visits and on the basis of on-site observations, Consultant shall keep the County and airport informed of the progress of the work, shall endeavor to guard the County and airport against defects and deficiencies on the work of Contractor(s) and may disapprove or reject work as failing to conform to the Contract Documents.
- 8.5 Participate in substantial completion inspection:** CONSULTANT shall attend the Substantial Completion inspection to verify the general conformance of the construction and to identify any deficiencies to be included in a project punch-list. CONSULTANT shall coordinate with regulatory agencies to invite their participation in the inspection.
- 8.6 Administer punch-list:** CONSULTANT shall coordinate with the Contractor to facilitate completion of identified punch-list items by the Contractor. CONSULTANT shall administer the punch-list through project completion.
- 8.7 Participate in Final Completion walk-thru:** CONSULTANT shall attend a final inspection walk-through of the construction upon completion of the identified punch-list items in order to verify completeness of work and to determine acceptance of the constructed work. The work shall include an evaluation to determine whether the work items satisfy the contract requirements and shall include the issuance of a notice of completion/acceptance.
- 8.8 Provide Update to Airport Advisory Committee Meeting:** CONSULTANT shall attend one (1) Airport Advisory Committee meeting and provide a construction update.

EXHIBIT A: SCOPE OF SERVICES – AVCON, INC.
Corporate Hangar Development, Amendment No. 2
Perry Foley Airport
December 7, 2016
Page 3 of 3

Consultant Professional Services for Task 8:

Project Manager @ 62 hrs
Technician @ 4 hrs
Travel and postage @ \$980.00

Total Lump Sum Fee for Task 8: \$ 8,990.00

Subconsultant Fees:

Geotechnical Testing (Task 7): \$900.00
Architectural Services (Task 7): \$500.00
Determine Seasonal High Groundwater Table (Task 7): \$250.00
Nokuse Plantation Gopher Tortoise Relocation Fee (Task 7): \$1,600.00

Total Lump Sum Subconsultant Fees: \$3,250.00

Total Amendment No. 2 Lump Sum Fee: \$14,250.00

Exclusions and Assumptions:

- Resident inspections services not included in scope.

END OF EXHIBIT A

16-A.

TAYLOR COUNTY BOARD OF COMMISSIONERS

County Commission Agenda Item

SUBJECT/TITLE:



THE BOARD TO CONSIDER THE REVIEW OF A COUNTY ORDINANCE CONCERNING APPOINTMENT OF AN ASSISTANT ADMINISTRATOR POSITION IF SO ADVISED BY THE COUNTY ATTORNEY.

MEETING DATE REQUESTED:

January 3, 2017

Statement of Issue: IN AN EARLIER MEETING THE BOARD TASKED THE COUNTY ATTORNEY TO REVIEW LAWS AND EXISTING OR POTENTIAL ORDINANCE TO DETERMINE THE BOARDS ABILITY, OR RESPONSIBILITY, TO APPOINT AN ASSISTANT ADMINSTRATOR.

Recommended Action: REVIEW

Fiscal Impact: NONE

Budgeted Expense: NONE

Submitted By: EM Director Steve Spradley

Contact: SUPPLEMENTAL MATERIAL / ISSUE ANALYSIS

History, Facts & Issues: CURRENTLY THE BOARD'S APPOINTED COUNTY ADMINSTRATOR HAS THE RESPONISIBILITY TO APPOINT AN ASSISTANT ADMINSTRATOR WITHOUT BOARD APPROVAL.

Options:

Attachments: